

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

August 26, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 26th day of August, 2019, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

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| Pam Kerr | President |
| Katrina Thornhill | Vice President |
| Mary DuBois | Secretary |
| Michael Williams | Assistant Vice President |
| Jennifer Elms | Assistant Secretary |

and all of the above were present except Director DuBois, thus constituting a quorum.

Also present were Thaddeus Fon and Carlos Chavez, District residents; Scott Barr and Ginny Woodring of Regional Water Corporation ("RWC"); Nick Cooke of Mike Stone Associates ("MSA"); Chad Easter and Casey Collins of Halff Associates, Inc.; Mickey Jordan and Jeff Scales of Kamstrup; Karen Sears of Storm Water Solutions, LP; Alene Efaw of BGE, Inc. ("BGE"); and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

Director Kerr called the meeting to order at 6:00 p.m.

SECURITY REPORT

There was no discussion for this agenda item.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.076, TEXAS GOVERNMENT CODE, TO DELIBERATE THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

The Board determined that it was not necessary to convene in executive session.

REPORT ON PARK, LANDSCAPE, AND LAKE MAINTENANCE AND REPAIR AND DEVELOPMENT OF DISTRICT LAKES, PARKS AND RECREATIONAL FACILITIES

Mr. Collins reviewed a rendering of proposed improvements for the splash pad and playground in Directors Park. Following review and discussion, the Board requested that Halff bring different project scope options and cost estimates to the September, 2019 special meeting.

REPORT FROM STORM WATER SOLUTIONS

Ms. Sears reviewed a Drainage Facilities Report, a copy of which is attached, and updated the Board regarding general maintenance, previously approved repairs and permitting. She reported erosion in the drainage channel near Mason Lakes noted maintenance issues for outfalls in the Lakes of Bridgewater, Section 2 that need to be addressed and recommended painting over graffiti on outfalls in Bridgewater Meadows. Ms. Sears said she will bring repair estimates to the September, 2019 special Board meeting. Following review and discussion, Director Kerr moved to approve the Drainage Facilities Report. Director Williams seconded the motion, which passed unanimously.

COMMENTS AND WEBSITE INQUIRIES FROM THE PUBLIC

Ms. Woodring provided additional account information, including call log information, for customer, Yolanda Burroughs, for the appeal filed by Ms. Burroughs at the July 8, 2019 Board meeting. Following review of information provided by RWC and Ms. Burroughs and discussion, Director Thornhill moved to waive a charge back on Ms. Burroughs' account in the amount of \$217.48. Director Williams seconded the motion, which passed by a vote of 3 to 0 with Director Kerr abstaining from voting.

Ms. Woodring provided additional information requested by the Board for a leak adjustment request previously submitted by customer, Courtney Phillips. Ms. Woodring confirmed that Ms. Phillips completed the leak adjustment form and provided proof of purchase of materials to make the leak repair on July 22, 2019. Ms. Woodring recommended that the Board authorize credit to Ms. Phillips' account for June, 2019 usage in the amount of \$18.73, in accordance with the Leak Adjustment Policy, and July, 2019 usage in the amount of \$41.25 for a total of \$59.98. Following review and discussion, Director Elms moved to adjust the water portion of Ms. Phillips' account for June and July, 2019, as recommended. Director Thornhill seconded the motion, which passed unanimously.

DIRECTORS AND DISTRICT CONSULTANT'S REPORTS

There was no additional discussion for this agenda item.

MINUTES

The Board considered approving the minutes of the July 22, 2019, special meeting. Following review and discussion, Director Williams moved to approve the meeting minutes for the July 22, 2019, special meeting, as submitted. The motion was seconded by Director Thornhill and passed by a vote of 3 to 0, with Director Elms abstaining from voting.

REPORT ON PARK, LANDSCAPE, AND LAKE MAINTENANCE AND REPAIR AND DEVELOPMENT OF DISTRICT LAKES, PARKS AND RECREATIONAL FACILITIES (CONTINUED)

Mr. Cooke reviewed a Parks Management Report, a copy of which is attached, and reported on maintenance and repair work previously approved and underway or completed, including landscape maintenance, irrigation inspection and emergency items repaired at Directors Park and Bundy Lake Park under \$500; District detention ponds; District common areas; and the District Administration Building.

Mr. Cooke next discussed previously approved maintenance and repair work at Directors Park and presented (1) a proposal in the amount of \$1,592.75 from Four Palms to replace concrete panels at the Directors Park entrance; and (2) a proposal in the amount of \$1,552.50 from Four Palms to replace sidewalk panels throughout Directors Park.

Mr. Cooke next provided an update on plan approval for Bundy Lake Park Enhancements, Phase II and presented a task order from Halff in the amount of \$8,500 for permitting and additional plan revisions/sign modifications.

Following review and discussion, Director Thornhill moved to (1) approve the Parks Management Report; (2) approve a proposal in the amount of \$1,592.75 from Four Palms to replace concrete panels at the Directors Park entrance; (3) approve a proposal in the amount of \$1,552.50 from Four Palms to replace sidewalk panels throughout Directors Park; and (4) approve a task order from Halff in the amount of \$8,500 for permitting and additional plan revisions/sign modifications for Bundy Lake Park Enhancements, Phase II. The motion was seconded by Director Kerr and passed unanimously.

OPERATION OF DISTRICT FACILITIES

The Board discussed alternative payment program system presentations made by Compass Bank and First Billing. Following review and discussion, Director Kerr moved to (1) authorize an agenda item at the September, 2019 regular Board meeting to engage First Billing; and (2) authorize ABHR to provide any notice necessary to Compass Bank. Director Thornhill seconded the motion, which passed unanimously.

KAMSTRUP PRESENTATION

The Board received a presentation from Kamstrup regarding electronic water meters and remote reading systems. Following review and discussion, the Board requested that Kamstrup provide information to ABHR for review regarding a proposed equipment lease program.

ENGINEERING MATTERS

The Board discussed the purchase of land located at 21411 Clay Road. Discussion ensued regarding potential options for improving parking at the Administration Building, and the Board requested that BGE bring information regarding parking improvements options and cost estimates for same to the September, 2019 regular Board meeting.

DISTRICT WEBSITE AND ELECTRONIC COMMUNICATION MATTERS

The Board discussed distribution of and response to emails through the District website and received directly at ABHR.

HOLIDAY IN THE PARK

Ms. Woodring discussed outdoor holiday décor pricing and estimated costs for signs and banners and a new tree.

ACTION LIST AND AGENDA

The Board reviewed and revised the Action List and discussed and amended the status of the items listed.

AGENDA FOR SEPTEMBER 2019 REGULAR MEETING

The Board discussed agenda items for the September 2019 regular meeting and special meeting.

EXECUTIVE SESSION PURSUANT TO SECTION 551.072 TEXAS GOVERNMENT CODE

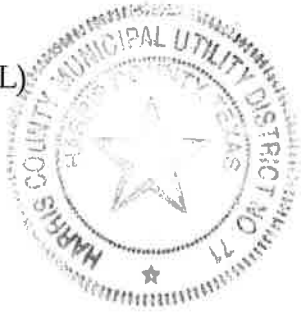
At 8:52 p.m. the Board met in executive session to deliberate the purchase and value of real property. Ms. Efaw and Ms. Miller also were present.

RE-CONVENE IN OPEN SESSION

At 9:07 p.m., the Board reconvened in Open Session. No action was taken by the Board.

There being no additional business to consider, Director Elms moved to adjourn the meeting at 9:08 p.m. Director Williams seconded the motion, which passed unanimously.

(SEAL)



Mary DuBois

Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

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