

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

July 22, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 22<sup>nd</sup> day of July, 2019, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Pam Kerr	President
Katrina Thornhill	Vice President
Mary DuBois	Secretary
Michael Williams	Assistant Vice President
Jennifer Elms	Assistant Secretary

and all of the above were present except Director Elms, thus constituting a quorum.

Also present were Mr. and Ms. Edwin Taylor, District residents; Scott Barr and James Woodring of Regional Water Corporation ("RWC"); Nick Cooke and John Fletcher of Mike Stone Associates ("MSA"); Oscar Fumero of Storm Water Solutions, LP; Alene Efaw of BGE, Inc. ("BGE"); and Katie Carner and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

Director Kerr called the meeting to order at 6:00 p.m.

SECURITY REPORT

There was no discussion for this agenda item.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.076, TEXAS GOVERNMENT CODE, TO DELIBERATE THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

The Board determined that it was not necessary to convene in executive session.

COMMENTS AND WEBSITE INQUIRIES FROM THE PUBLIC

Mr. Taylor commented that he was and remains disconnected for nonpayment of an after-hours fee charged to his account for restoration of service that never occurred on April 24, 2019 following a prior disconnection. Ms. Taylor said the operator came on April 25, 2019 to restore service during business hours, but said that service was then terminated again for nonpayment of the after-hours fee charged to the account. Following review and discussion, the Board requested that RWC restore Mr. Taylor's

water service and that Mr. Taylor be removed from the termination list, pending further investigation.

Mr. Woodring also discussed an email received through the District website from customer Edith Thourot at 2831 Defoe Drive regarding her receipt of a delinquent notice and alleging that her payment was timely made. Following review and discussion, the Board concurred to remove Ms. Thourot from the termination list pending additional information from RWC regarding receipt of Ms. Thourot's payment.

Mr. Woodring next discussed an email received through the District website from customer Ivaria Bursey at 4119 Sherry Mist Lane submitting a leak adjustment request. The Board concurred to defer discussion until the August, 2019 regular meeting, pending receipt of additional information from RWC, including the completed leak adjustment form.

The Board also received inquiries from customers Esteban Cardoza, complaining of lack of timely bilingual customer assistance, and from Sheila Lewis, reporting payment processing issues at the Kroger customer service center on Fry Road.

#### DIRECTORS AND DISTRICT CONSULTANT'S REPORTS

Director Kerr commented regarding scheduling a tour of Best Trash's recycling facility. She also presented a recycling flyer for the Summer Event.

#### MINUTES

The Board considered approving the minutes of the June 24, 2019, special meeting. Following review and discussion, Director DuBois moved to approve the meeting minutes for the June 24, 2019, special meeting, as submitted. The motion was seconded by Director Thornhill and passed unanimously.

#### REPORT FROM STORM WATER SOLUTIONS

Mr. Fumero reviewed a Drainage Facilities Report, a copy of which is attached, and updated the Board regarding general maintenance, previously approved repairs and permitting.

#### REPORT ON PARK, LANDSCAPE, AND LAKE MAINTENANCE AND REPAIR AND DEVELOPMENT OF DISTRICT LAKES, PARKS AND RECREATIONAL FACILITIES

Mr. Cooke reviewed a Parks Management Report, a copy of which is attached, and reported on maintenance and repair work previously approved and underway or completed, including landscape maintenance, irrigation inspection and emergency

items repaired at Directors Park and Bundy Lake Park under \$500; District detention ponds; District common areas; and the District Administration Building.

The Board discussed an email received through the District website from resident Tricia King requesting that the Board re-activate the electronic access gate for Directors Park and the District's splash pad. Following discussion, the Board requested that ABHR respond to the resident that, due to cost and logistical concerns, the Board is not going to authorize re-activating the access gate at this time, but expects to consider upgrades to the splash pad as part of the District's capital improvement plan in the near future.

Director Thornhill reported missing sink fixtures in the women's restroom at the Administration Building.

Mr. Cooke next discussed previously approved maintenance and repair work at Bundy Lake Park and presented (1) a proposal from Saville Electric in the amount of \$1,333.43 to replace vandalized light fixtures at the gazebo; and (2) a proposal from Legacy in the amount of \$1,610 to trim oak trees along the fence at Lakes of Bridgewater and shape crepe myrtle trees around Bundy Lake.

Mr. Cooke next discussed previously approved maintenance and repair work at District detention ponds/lakes, reviewed a fountain inventory report and presented a proposal from Native Land Design in the amount of \$1,077.55 to fill in low areas in the drainage channel at Lone Star Lake to improve water flow.

Mr. Cooke provided an update on the status of design of Bundy Lake Park Enhancements.

Following review and discussion, Director Thornhill moved to (1) approve the Parks Management Report; and (2) approve all proposals presented and discussed above. Director Kerr seconded the motion, which passed unanimously.

Discussion ensued regarding the parks capital improvement plan ("CIP"). The Board requested MSA to bring a revised CIP to the next special meeting, including improvements to the Administration Building restrooms and the Splash Pad and playground at Director's Park.

#### OPERATION OF DISTRICT FACILITIES

Mr. Woodring confirmed that First Billing will attend the August, 2019 regular meeting to make an alternative payment program system presentation.

Discussion ensued regarding continued issues with timely posting of customer payments made through Kroger customer service centers. Following discussion, the

Board concurred to defer action on a proposed Payment Solutions Agreement and Utility Provider Schedule with BBVA Compass Bank and requested that ABHR send correspondence to Jeff Lewis (1) requesting that he attend the August, 2019 regular meeting to discuss ongoing payment difficulties and the features of the proposed new system; and (2) to provide notification that the Board also has invited another provider of utility bill payment services to attend that meeting to provide a presentation about the services they provide.

The Board reviewed a water tier usage report and requested that the report be updated for the August, 2019 regular Board meeting to include data for one entire month.

#### ENGINEERING MATTERS

Ms. Efav discussed sizing and placement options for the generator replacement at water plant no. 2, including a 4,100 gallon fuel storage tank which would fit on the current site pad. Following discussion, the Board concurred to move forward with the storage tank that would fit on the current site pad. Director Kerr moved to proceed with design of the generator replacement with the 4,100 gallon fuel storage tank, subject to final review by RWC. Director Williams seconded the motion, which passed unanimously.

#### DISTRICT WEBSITE AND ELECTRONIC COMMUNICATION MATTERS

The Board discussed content on the District website regarding utility bill payment options.

#### ACTION LIST AND AGENDA

The Board reviewed and revised the Action List and discussed and amended the status of the items listed.

#### AGENDA FOR AUGUST 2019 REGULAR MEETING

The Board discussed agenda items for the August 2019 regular meeting.

#### SUMMER EVENT

The Board discussed planning and preparation for the District's summer event on August 3, 2019.

There being no additional business to consider, Director Williams moved to adjourn the meeting at 7:44 p.m. Director Kerr seconded the motion, which passed unanimously.

  
Secretary, Board of Directors

(SEAL)



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