

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

June 24, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 24<sup>th</sup> day of June, 2019, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Pam Kerr	President
Katrina Thornhill	Vice President
Mary DuBois	Secretary
Michael Williams	Assistant Vice President
Jennifer Elms	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present were Mike Thornhill, District resident; Scott Barr and Ginny Woodring of Regional Water Corporation ("RWC"); Chad Easter of Half Associates; Nick Cooke and John Fletcher of Mike Stone Associates ("MSA"); Karen Sears of Storm Water Solutions, LP; Alene Efaw of BGE, Inc. ("BGE"); and Katie Carner and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

Director Kerr called the meeting to order at 6:00 p.m.

SECURITY REPORT

There was no discussion for this agenda item.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.076, TEXAS GOVERNMENT CODE, TO DELIBERATE THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

The Board determined that it was not necessary to convene in executive session.

DIRECTORS AND DISTRICT CONSULTANT'S REPORTS

Director Kerr commented regarding recycling presentations at the Association of Water Board Directors ("AWBD") summer conference. Discussion ensued regarding scheduling a tour of Best Trash's recycling facility.

## COMMENTS AND WEBSITE INQUIRIES FROM THE PUBLIC

Ms. Woodring updated the Board regarding emails received through the District website and response returned to the customers making inquiries. She also reported an inquiry from Fort Bend County Municipal Utility District No. 131 ("FBMUD131") regarding the costs to construct the District Administration Building. Ms. Carner said she and Ms. Efav would follow up with FBMUD 131.

## MINUTES

The Board considered approving the minutes of the May 30, 2019, special meeting. Following review and discussion, Director Kerr moved to approve the meeting minutes for the May 30, 2019, special meeting, as amended. The motion was seconded by Director Thornhill and passed 4 to 0, with Director DuBois abstaining from voting.

## REPORT FROM STORM WATER SOLUTIONS

Ms. Sears reviewed a Drainage Facilities Report, a copy of which is attached, and updated the Board regarding general maintenance, previously approved repairs and permitting. After discussion, the Board concurred to accept the report.

## REPORT ON PARK, LANDSCAPE, AND LAKE MAINTENANCE AND REPAIR AND DEVELOPMENT OF DISTRICT LAKES, PARKS AND RECREATIONAL FACILITIES

Mr. Cooke reviewed a Parks Management Report, a copy of which is attached, and reported on maintenance and repair work previously approved and underway or completed, including landscape maintenance, irrigation inspection and emergency items repaired at Directors Park and Bundy Lake Park under \$500; District detention ponds; District common areas; and the District Administration Building.

Mr. Cooke next discussed previously approved maintenance and repair work at District detention ponds/lakes, reviewed a fountain inventory report and presented multiple options for repair or replacement of the Mirror Lake Fountain. Following review and discussion, Director Thornhill moved to approve replacement of the power unit on the existing AquaMaster fountain for an estimated cost of \$3,593.75. Director Williams seconded the motion, which passed unanimously. Director Thornhill requested that MSA correct signage at the Morton Ranch detention pond.

Mr. Cooke reported the status of design of Bundy Lake Park Enhancements and submitted Invoice No. 00024708 from Halff in the amount of \$6,348.56. He also requested authorization to advertise for bids for construction, subject to ABHR's review of contract documents to be included in the bid and specification package. Discussion ensued regarding color and style options for raised planter beds near the gazebo. The Board convened into the parking lot at 6:26 p.m. to inspect product samples and

returned at 6:38 p.m. Following review and discussion, Director Elms move to approve a veneer finish in the color "Old Smokey Mountain" with replacement tan stones, as discussed, from the "Beaver Creek" sample. Director Kerr seconded the motion, which passed unanimously. Discussion ensued regarding power washing frequency in Bundy Lake Park. Director Thornhill then moved to authorize payment of Halff Invoice No. 00024708 in the amount of \$6,348.56. Director Kerr seconded the motion, which passed unanimously. Director Elms moved to authorize Halff to advertise for bids for construction, subject to review of contract documents by ABHR. Director DuBois seconded the motion, which passed unanimously.

Discussion ensued regarding duck population management. Following discussion, the Board concurred to authorize SWS to follow up directly with customers in violation the District's Rate Order with regard to storm water runoff.

#### AMENDED AND RESTATED SERVICES AGREEMENT WITH MIKE STONE ASSOCIATES

The Board next reviewed an Amended and Restated Services Agreement with Mike Stone Associates. Following review and discussion, Director Elms moved to approve the agreement. Director DuBois seconded the motion, which passed unanimously.

#### OPERATION OF DISTRICT FACILITIES

Discussion ensued regarding issues with timely posting of customer payments made through Kroger customer service centers. Following discussion, the Board concurred to re-activate the Check Free payment option at Kroger customer service center and to authorize notification to District residents of the re-activated payment option. Ms. Woodring said she has a meeting with First Billing on August 15, 2019 to discuss an alternative payment program.

Director Kerr discussed water conservation issues discussed at the Association of Water Board Directors ("AWBD") summer conference. Following discussion, the Board deferred discussion and requested that RWC provide a water tier usage report at the July, 2019 regular Board meeting.

The Board next discussed the efficacy and cost of ultrasonic meters and requested that RWC follow up with Director Kerr's AWBD contact for additional information.

Director Kerr asked Mr. Thornhill if the West Harris County Regional Water Authority ("WHCRWA") would consider holding a public educational event in the District to discuss future conversion to surface water with District residents. Mr. Thornhill said he would provide contact information to the District for follow up.

ENGINEERING MATTERS

Ms. Carner reviewed an Assignment of Development Financing Agreement from Compass Land Development to Morton Ranch Katy, LLC. Following review and discussion, Director Kerr moved to approve the proposed assignment. Director Thornhill seconded the motion, which passed unanimously.

DISTRICT WEBSITE AND ELECTRONIC COMMUNICATION MATTERS

Director Elms discussed the District’s website and discussed authorizing Off Cinco to send a welcome message to customers who authorized the District to send news and alerts so the customer’s account can be verified by Off Cinco’s text service provider. Following discussion, the Board concurred to authorize Off Cinco to send a welcome message to customers who opted into the District’s notification system.

ACTION LIST AND AGENDA

The Board reviewed and revised the Action List and discussed and amended the status of the items listed. The Board discussed agenda items for the July, 2019 regular meeting.

AGENDA FOR JULY 2019 REGULAR MEETING

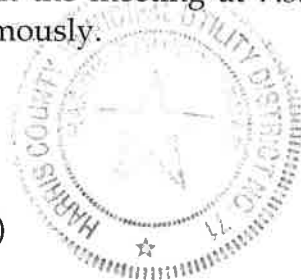
The Board discussed agenda items for the July 2019 regular meeting.

SUMMER EVENT

The Board discussed planning and preparation for the District’s summer event on August 3, 2019.

There being no additional business to consider, Director Thornhill moved to adjourn the meeting at 7:33 p.m. Director Kerr seconded the motion, which passed unanimously.

(SEAL)



*Mary Dubois*  
Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	<u>Minutes</u>
	<u>Page</u>
Drainage Facilities Report.....	2
parks management report.....	2