

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

January 24, 2018

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 24th day of January, 2018, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Katrina Thornhill	President
Pam Kerr	Vice President
Mary DuBois	Secretary
Jennifer Elms	Assistant Secretary
Phillip Smith, Jr.	Assistant Vice President

and all of the above were present except Directors Smith and DuBois, thus constituting a quorum.

Also present were Eric Heppen, a resident of the District; Scott Barr and Lonnie Lee of Regional Water Corporation ("RWC"); Nick Cooke and Jacob Bilbo of Mike Stone Associates, Inc. ("MSA"); Rodney Heisch of BGE, Inc. ("BGE"); Oscar Fumero of Storm Water Solutions, LP ("SWS"); and Katie Carner and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

Director Thornhill called the meeting to order at 6:40 p.m.

COMMENTS AND WEBSITE INQUIRIES FROM THE PUBLIC

Mr. Lee discussed website inquiries requiring no Board action.

EXECUTIVE SESSION PURSUANT TO SECTION 551.076, TEXAS GOVERNMENT CODE, TO DELIBERATE THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

The Board determined it was not necessary to convene in executive session.

MINUTES

The Board took no action under this agenda item.

REPORT FROM STORM WATER SOLUTIONS

Mr. Fumero reviewed a Drainage Facilities Report, a copy of which is attached to these minutes, and updated the Board regarding general maintenance, mowing and

over seeding schedules and the status of previously approved repairs. He also provided a copy of the storm water quality feature permit for Bridgewater Meadow, Section 4 and discussed scheduling a tour of the District detention facilities with Directors.

OPERATION OF DISTRICT FACILITIES

Mr. Lee discussed repair of booster pump no. 2 at water plant no. 2 for an estimated amount of \$21,000 and a building rental request from the Girls Scouts of San Jacinto Council.

Following discussion, Director Elms moved to approve repair of booster pump no. 2 at water plant no. 2 for an estimated amount of \$21,000. The motion was seconded by Director Thornhill and passed unanimously.

REPORT ON PARK, LANDSCAPE AND LAKE MAINTENANCE AND REPAIR AND DEVELOPMENT OF DISTRICT LAKES, PARKS AND RECREATIONAL FACILITIES

Mr. Cooke reviewed a Parks Management Report, a copy of which is attached to these minutes, and reported on maintenance and repair previously approved and underway or completed, including landscape maintenance, irrigation inspection and emergency items repaired at Director's Park and Bundy Lake Park under \$500; District detention ponds; District common areas; and the District Administration Building.

Mr. Cooke next discussed previously approved maintenance and repair work approved in Directors Park, including irrigation repairs made following inspection of the irrigation system and filling of low areas and sinkholes. He presented a proposal from Native Land Design in the amount of \$2,882.38 to install an 18 inch drain to move standing water behind the Administration Building out to a drainage swale and then fill and resod the area.

Mr. Cooke also discussed the proposed terms and conditions of an Agreement with Native Land Design ("NLD") for installation, removal, service and monitoring of a Weathermatic Smart Controller system in both Directors Park and Bundy Lake Park at no cost to the District, as long as the District continues to work with NLD. Mr. Cooke said that if the Board decides to keep the system after termination of the agreement with NLD, the cost of the installation would be \$4,500.

Mr. Cooke next discussed previously approved maintenance and repair work at Bundy Lake Park and reported on maintenance and repair previously approved and underway or completed, including installation of a backflow cage on the newly installed backflow preventer.

Mr. Cooke then reviewed the following proposals for work at the wastewater treatment plant:

1. proposal from Four Palms in the amount of \$3,335 for removal of an existing sidewalk and installation of a new sidewalk; and
2. proposal from Aber Fencing in the amount of \$9,449.55 for installation of a chain link slide gate.

Mr. Cooke and Mr. Heisch updated the Board regarding the District's pending application to the Federal Emergency Management Agency ("FEMA") for reimbursement of costs for repair of the water line over Mayde Creek.

Director Kerr inquired regarding the previously approved BGE survey around Bundy Lake necessary to design sidewalks and retaining walls planned as part of the Bundy Lake enhancement project. She also asked about plans to notify residents who may be affected by the proposed fence installation. Discussion ensued regarding outreach procedures, plans for temporary fencing where needed and ABHR involvement, if necessary, for lots on which the current fence line is different than the District's property line.

Mr. Cooke updated the Board regarding plans and preparation for a first responder training event at Directors Park. Ms. Carner discussed the terms and conditions of a proposed Use of Facilities Agreement for the safety training event.

Following discussion and review, Director Kerr moved to (1) approve the Parks Management Report; (2) approve an Agreement with Native Land Design for installation, removal, service and monitoring of a Weathermatic Smart Controller system in both Directors Park and Bundy Lake Park; and (3) approve a proposal in the amount of \$2,882.38 from Native Land Design to install an 18 inch drain to move standing water behind the Administration Building out to a drainage swale and then fill and resod the area for an estimated cost of \$2,882.38. Director Thornhill seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Heisch discussed the status of wastewater treatment plant improvements and said the contractor is complete, but NTS is working separately on the clarifier unit.

Mr. Heisch also reported the status of bringing power to water plant 3 and said CenterPoint Energy will install the meter tomorrow and the plant should then be operational within approximately 2 weeks.

Mr. Heisch updated the Board regarding emergency repair of the 12-inch potable water line that spans Mayde Creek and said the contractor began working last week. Mr. Heisch recommended adding 2 additional waterline support brackets for an estimated \$6,000. Following discussion, Director Elms moved to approve the additional brackets and to authorize BGE to notify the manufacturer to begin fabrication of the brackets, all subject to receipt of a 1295 certificate. Director Kerr seconded the motion, which passed unanimously. Mr. Cooke said he would add the additional amount for the brackets to the District's existing application with FEMA. Mr. Heppen provided an update on the Harris County Flood Control's planned repair of erosion along Mayde Creek.

REPORT ON PARK, LANDSCAPE AND LAKE MAINTENANCE AND REPAIR AND DEVELOPMENT OF DISTRICT LAKES, PARKS AND RECREATIONAL FACILITIES (CONT'D)

Ms. Carner reported that the Harris County Engineering Department completed and submitted a cost estimate for the proposed Lakes of Bridgewater sidewalk project in the amount of \$89,874, 60% of which would be the District's cost share in the amount of \$53,924. Discussion ensued regarding proposed agreements with the Vineyard Meadows and Lakes of Bridgewater homeowner's associations to share in the cost of the District's share and regarding maintenance of irrigation along the proposed sidewalk. Following review and discussion, Director Kerr moved to commit \$30,000 of the District's project share and authorize ABHR to request an Interlocal Agreement from Harris County, Precinct 3. Director Thornhill seconded the motion, which passed unanimously.

Mr. Heppen discussed proposed schedules for completion of the sidewalk and updated the Board regarding installation of upgraded traffic signals at Morton Ranch Road and Elrod Road. Discussion ensued regarding relocation of fire hydrants, if necessary.

KATY SAFETY FEST AND USE OF FACILITIES AGREEMENT

The Board discussed an invitation to host a booth at the Katy Safety Fest and concurred to table discussion pending additional information regarding event participation by the West Harris County Regional Water Authority ("WHCRWA").

SPRING EVENT

There was no discussion for this agenda item.

ACTION LIST

The Board reviewed and discussed items removed and added to the Action List.

AGENDA FOR FEBRUARY, 2018 REGULAR MEETING

The Board confirmed its regular meeting on February 12, 2018 and discussed agenda items for the regular meeting.

DIRECTORS' AND DISTRICT CONSULTANTS' REPORTS ABOUT DISTRICT OPERATIONS

Mr. Cooke discussed posting of required FEMA notices to the District website , and the Board discussed archiving of material on the District website.

There being no additional business to consider, Director Thornhill moved to adjourn the meeting at 7:27 p.m. Director Kerr seconded the motion, which passed unanimously.

Mary Dubois

Secretary, Board of Directors



LIST OF ATTACHMENTS TO MINUTES

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