

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

September 27, 2017

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 27<sup>th</sup> day of September, 2017, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Katrina Thornhill	President
Pam Kerr	Vice President
Mary DuBois	Secretary
Jennifer Elms	Assistant Secretary
Phillip Smith, Jr.	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present were Scott Barr and Steve Woodring of Regional Water Corporation ("RWC"); Nick Cooke and John Fletcher of Mike Stone Associates, Inc. ("MSA"); Rodney Heisch of BGE, Inc. ("BGE"); Justin Cox of Storm Water Solutions, LP ("SWS"); and Katie Carner and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

COMMENTS AND WEBSITE INQUIRIES FROM THE PUBLIC

Mr. Woodring reviewed website inquiries requiring no Board action, including an inquiry from Trent Gamble.

EXECUTIVE SESSION PURSUANT TO SECTION 551.076, TEXAS GOVERNMENT CODE, TO DELIBERATE THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

The Board determined it was not necessary to convene in executive session.

MINUTES

The Board considered approving the minutes of the August 23, 2017, special meeting. Following review and discussion, upon a motion by Director Smith and a second by Director Elms, the Board voted 4 to 0 to approve the August 23, 2017, special meeting minutes, as submitted, with Director DuBois abstaining from voting.

## WATER WISE SPONSORSHIP

The Board determined to table discussion regarding Water Wise sponsorship until Director Elms is able to meet with school staff at Morton Elementary to confirm use of a curriculum with distribution of the Water Wise kits.

## OPERATION OF DISTRICT FACILITIES

Mr. Woodring discussed and requested authorization to repair the transfer switch at remote well no. 2 for an estimated amount of \$13,500 and said RWC will submit an insurance claim. Following discussion, Director Thornhill moved to approve replacement of the transfer switch for an estimated amount of \$13,500. The motion was seconded by Director Smith and passed unanimously.

## REPORT ON PARK, LANDSCAPE AND LAKE MAINTENANCE AND REPAIR AND DEVELOPMENT OF DISTRICT LAKES, PARKS AND RECREATIONAL FACILITIES

Mr. Cooke reviewed a Parks Management Report, a copy of which is attached to these minutes, and reported on maintenance and repair previously approved and underway or completed, including landscape maintenance, irrigation inspection and emergency items repaired at Director's Park and Bundy Lake Park under \$500; District detention ponds; District common areas; the District Administration Building; and resident inquiries regarding District recreational facilities.

Mr. Cooke discussed ongoing maintenance and repairs in Director's Park and presented a proposal in the amount of \$287.50 to repair the barbed wire on the Water Plant No. 2 fence. Discussion ensued regarding graffiti found on the splash pad surface. Following discussion, Director Smith moved to approve repair of barbed wire on the fence, as discussed. Director Kerr seconded the motion, which passed unanimously.

Mr. Cooke discussed maintenance and repairs in Bundy Lake Park, including an update regarding replacement of a leaking irrigation head and valve near Bridgewater Meadow Drive to address standing water. He said Native Land Design has agreed to restore the grass in the bare area near the gate at no cost to the District.

Mr. Cooke discussed a proposed flag lowering protocol for Bundy Lake Park flags, introduced Mr. Fletcher, and said that MSA would lower the flags at Bundy Lake Park pursuant to the proposed protocol.

Mr. Cooke also updated the Board regarding replacement of the photo cell at the Bundy Lake monument, securing exposed wiring on the Bundy Lake monument, installation of lighting at the gazebo and duck population control progress. Director

Elms reported a light out on the fountain closest to the monument. Mr. Cooke said there are still issues with the timers and photo cell starts on the fountains, and efforts to synchronize fountains and lights are still ongoing.

Discussion ensued regarding schedules for installation of an automatic gate at the wastewater treatment plant when wastewater treatment plant improvements are completed.

Mr. Cooke next presented and discussed proposed fencing samples for Bundy Lake Park, including installation estimates. Discussion ensued regarding proposed fencing height and aesthetic, maintenance costs and releases needed for removal of fencing on residential property upon request. Following review, inspection and discussion, Director Smith moved to approve installation of Design Master Milan fencing to match current fencing heights. Director DuBois seconded the motion which passed by a vote of 3 to 2 with Directors Thornhill and Kerr voting against the motion. Mr. Cooke said MSA would bring a proposal from Halff Associates to the next meeting for design and preparation of bid documents for the proposed fencing project. Discussion ensued regarding proposed Phases 2 of 3 of Bundy Lake Park Enhancements, including trail improvements and replacement of the bulkhead.

#### REPORT FROM STORM WATER SOLUTIONS

Mr. Cox reviewed a Drainage Facilities Report, a copy of which is attached to these minutes.

Mr. Cox first updated the Board regarding the investigation and repair of a collapsed segment of trail at Lone Star Lake. Mr. Cox presented a proposal for work completed and remaining, including excavation, restoring the section of asphalt trail, and backfilling the sinkhole with stabilized sand, in the amount of \$11,983.24. He discussed schedules to restore the asphalt paving and said SWS will address minor erosion and disc out the slopes at fall seeding. Mr. Cooke discussed possibly sealing the asphalt on the remainder of the trail to prevent future asphalt cracking. Following review and discussion, Director Smith moved to approve the proposal for repair of the sinkhole and restoring the asphalt for an amount not to exceed \$11,983.24. Director DuBois seconded the motion, which passed unanimously.

Mr. Cox next confirmed that all permits for District storm water quality features are current and discussed schedules for mowing of District detention facilities. Mr. Cox said SWS would not charge the District for mowing in August and September for facilities they were unable to mow due to rain or wet ground and said that bare spots and erosion at the Bridgewater Meadow detention facility will be addressed at fall seeding also.

Mr. Cox next discussed maintenance of the Morton Ranch detention basin. Director Thornhill reported trash, standing water and overgrowth on the pilot channel and outfall pipe at the Morton Ranch detention basin. She also reported that the detention basin on the east side of Mason Road is holding water and has trash on the slopes. Mr. Cox said SWS inspects the facilities on a monthly basis, and a SWS representative will continue to attend the special meetings to report any issues noted by SWS inspectors.

Mr. Cox said repair of the Morton Ranch detention basin manhole is completed and said HCFCFCD will repair the washout at the manhole at the Mason Lakes detention basin.

### ENGINEERING MATTERS

Mr. Heisch reported that the Texas Commission on Environmental Quality ("TCEQ") has authorized the District to proceed with emergency repairs of the 12-inch potable water line that spans Mayde Creek south of Clay Road on the basis of negotiated bids, including rebuilding the collapsed column or attaching the water line to the Clay Road bridge. Mr. Heisch said BGE is discussing attachment of the water line to the Clay Road bridge with Harris County's contractor, Earth First Landscapes, LLC ("Earth First") and estimates that the repair will cost between \$100,000 and \$150,000.

Discussion ensued regarding filing a Request for Public Assistance ("RPA") with the Federal Emergency Management Agency ("FEMA") for repair of the 12-inch waterline that spans Mayde Creek. Following discussion, the Board concurred to authorize MSA to file an RPA with FEMA to include funding for repair of the water line that spans Mayde Creek and the District's deductible for repair of the transfer switch at remote well no. 2.

Mr. Heisch updated the Board regarding repairs underneath the Clay Road bridge underway by Earth First and response to the District's request to Harris County Flood Control District ("HCFCFCD") to repair the side slope erosion along South Mayde Creek.

Discussion ensued regarding schedules, deadlines and options for completing Water Plant Nos. 1 and 2 improvements and bringing power to Water Plant No. 3.

Mr. Heisch discussed the status of the District's offer to the Protestant Episcopal Church Council of the Dioceses of Texas (the "Church") to purchase an 18' x 40' tract needed to install a generator to serve the Mason Road lift station and the status of plan approval for all generators. Ms. Carner discussed preparation of documents necessary to convey the property to the District and the Board's previous approval of a resolution

authorizing application to the Texas Commission on Environmental Quality ("TCEQ") for use of surplus funds for the lift station generators.

HOLIDAY IN THE PARK

Mr. Woodring updated the Board on preparation for the District's annual Holiday in the Park event scheduled for December 16, 2017.

ACTION LIST

The Board reviewed and discussed items removed and added to the Action List.

AGENDA FOR OCTOBER 2017 REGULAR MEETING

The Board confirmed its regular meeting on October 9, 2017 and a special meeting on October 25, 2017 and discussed agenda items for the regular meeting.

DIRECTORS' AND DISTRICT CONSULTANTS' REPORTS ABOUT DISTRICT OPERATIONS

Director DuBois requested authorization to attend a Trees for Houston event next Friday and the Board concurred to authorize attendance.

EXECUTIVE SESSION PURSUANT TO SECTION 551.071

The Board determined it was not necessary to convene in executive session.

There being no additional business to consider, Director Thornhill moved to adjourn the meeting at 8:18 p.m. Director Smith seconded the motion, which passed unanimously.

*Mary DuBois*

Secretary, Board of Directors



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