

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

June 28, 2016

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 28th day of June, 2016, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Katrina Thornhill	President
Pam Kerr	Vice President
Mary DuBois	Secretary
Jennifer Elms	Assistant Secretary
Phillip Smith, Jr.	Assistant Vice President

and all of the above were present except Director DuBois, thus constituting a quorum.

Also present were Steve Woodring and Scott Barr of Regional Water Corporation ("RWC"); Nick Cooke and Sherrie Knoepfel of Mike Stone Associates, Inc. ("MSA"); Rodney Heisch of Brown & Gay Engineers, Inc.; and Katie Carner and Justine M. Cherne of Allen Boone Humphries Robinson LLP ("ABHR").

Director Thornhill called the meeting to order at 6:00 p.m.

SECURITY REPORT, AND IF NECESSARY, CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.076, TEXAS GOVERNMENT CODE, TO DELIBERATE THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

The Board did not convene in executive session. Ms. Carner reported that the District received two checks in the total amount of \$900.00 as restitution from two defendants prosecuted for charges related to a fire set in the bathroom at Bundy Lake. She stated that a form acknowledging receipt of one of the checks has been received for the Board's execution. Following review and discussion, Director Thornhill moved to authorize execution of the acknowledgement form. Director Kerr seconded the motion, which was approved by unanimous vote.

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The Board considered approving the minutes of the May 31, 2016, and June 16, 2016, special meetings. Following review and discussion, Director Kerr moved to approve the May 31, 2016, minutes as written and the June 16, 2016, minutes as corrected. Director Smith seconded the motion, which passed unanimously.

AMEND RATE ORDER

The Board discussed rates charged to the District's customers for recycling and garbage collection. Following discussion regarding recent amendments to the Rate Order, the Board concurred that it was not necessary to make additional changes to the Rate Order.

REPORT ON PARK, LANDSCAPE AND LAKE MAINTENANCE AND REPAIR AND DEVELOPMENT OF DISTRICT LAKES, PARKS AND RECREATIONAL FACILITIES

Mr. Cooke reviewed a Parks Management Report, a copy of which is attached to these minutes, and reported on maintenance completed, including landscape maintenance and irrigation inspection, emergency items repaired at Bundy Lake Park under \$500, and pending and scheduled repair and maintenance items at Directors Park, Bundy Lake, District detention ponds, District common areas, and the District Administration Building.

Mr. Cooke first discussed routine maintenance and updated the Board regarding previously approved repairs at Directors Park. Following discussion regarding minor repairs to be made to the splash pad by Vortex, the Board concurred that the splash pad should remain open on July 4, and July 5, 2016. Additional discussion ensued regarding access to the splash pad. Following discussion, the Board requested that Ms. Knoepfel forward information regarding general hours of operation for the splash pad to Director Elms for placement on the District's website.

Mr. Cooke presented the following proposals for Directors Park for approval: (1) Proposal No. DP-2016-13 in the amount of \$814.64 to remove and replace the backflow cage and concrete pad and install locks; and (2) Proposal No. DP-2016-14 in the amount of \$1,894.08 to remove the irrigation controller and mount it on the outside of the District Administration Building. Following review and discussion, Director Smith moved to approve Proposal No. DP-2016-13 and Proposal No. DP-2016-14. The motion was seconded by Director Elms and passed unanimously.

Mr. Cooke next discussed routine maintenance and previously approved repairs at Bundy Lake Park, including MSA's solicitation of proposals for duck removal and preparation of a list of options and pricing for expanding the bulkhead at the Bundy Lake Island discussion ensued.

Mr. Cooke reported on MSA's research regarding the possibility of installing a rubberized track surface on the trail around Bundy Lake. He stated that MSA does not recommend installing a rubberized track surface due to the cost, maintenance, and short life span of the surface.

Mr. Cooke presented Proposal No. BL-2016-10 in the amount of \$4,014.65 for replacing a corroded wrought iron lot line fence at 3211 Coldwater Canyon for approval. Discussion ensued. Following discussion, Director Smith moved to approve Proposal No. BL-2016-10. The motion was seconded by Director Elms and passed unanimously.

Mr. Cooke next discussed routine maintenance and previously approved repairs at the District's Wastewater Treatment Plant site and presented Proposal No. WWP-2016-02 in the amount of \$9,775.00 for installation of an automatic chain-link gate, entry key pad with remote access, concrete bollards around the key pad, and an exit pressure bar. He stated that another proposal was received for approximately \$2,000 more than the current proposal. Discussion ensued regarding the schedule for the repairs to the wastewater treatment plant and coordination of these additional improvements with same. Following discussion, Mr. Heisch and Mr. Woodring recommended delaying the project until after completion of the District's driveway improvements project. In the interim the Board requested that Mr. Cooke obtain another quote for the proposed project for Board review.

The Board next discussed routine maintenance and previously approved repairs at the District's detention ponds, including replacement of the colored lenses at Mirror Lake with clear lenses. Mr. Cooke stated that the fountain needing replacement was erroneously identified during the last Board meeting and presented Proposal No. LAKE-2016-01 in the amount of \$4,499.94 for replacing the fountain at Wishing Well Lake. He stated that the fountain could not be repaired due to fishing line damage to the fountain. Ms. Knoepfel stated that a spreadsheet of the District's fountains listing type, age, lighting, repairs, and other items will be reviewed with the Board during the next meeting. Following discussion, Director Smith moved to approve Proposal No. LAKE-2016-01. The motion was seconded by Director Elms and passed unanimously.

Mr. Cooke reported on the status of the replacement of two trees under warranty at Lone Star Lake.

Mr. Cooke reported on responses to resident inquiries regarding a fence damaged by a pipeline owned by Kinder Morgan and Kinder Morgan repair of same.

Mr. Cooke reported on the status of the Bundy Lake Plaza Renovation project scheduled to begin on or about August 1, 2016. The Board discussed information regarding the project for placement on the District's website and at the site.

The Board reviewed and discussed MSA's recommendations for a budget and items to include in a proposed project to remodel the kitchen in the District Administration Building. Ms. Knoepfel stated that she will bring additional information for the Board's review at the next meeting. Discussion ensued regarding surplus dinnerware stored in a closet in the kitchen.

OPERATION OF DISTRICT FACILITIES

Mr. Woodring reported that RWC obtained a quote from Shawnee Trees in the amount of \$6,270.00 for tree trimming services at the District's wastewater treatment and water plant sites for security reasons. Mr. Cooke discussed the arborist's review of the trees at the District's facilities and resulting recommendations in response to Board members' questions regarding whether other trees needed trimming or removal. Following discussion, Director Smith moved to authorize RWC to accept the quote for tree trimming services. Director Elms seconded the motion, which was approved by unanimous vote. The Board requested that quotes for tree and shrub trimming services for the front area of Clay Road be obtained for review at the next meeting.

Mr. Woodring reported that RWC obtained a quote for the replacement of two broken water valve boxes with locks at Directors Park, including grading work, in an amount ranging from \$300.00 to \$600.00. He estimated that the cost for installing cages around the backflow preventer to prevent theft of brass components would be \$3,850.00. Following discussion, Director Thornhill moved to authorize RWC to accept the quote for replacement of two broken water valve boxes. Director Smith seconded the motion, which was approved by unanimous vote. The Board requested RWC and MSA to look into options for installing shrubbery around the backflow preventer in lieu of installing a cage.

SUMMER SPLASH

The Board discussed a proposed informational flyer for distribution in the District's utility bills and information for posting on the District's website for the Summer Splash event scheduled for 10:30 a.m. to 1:00 p.m. on July 30, 2016, at Directors Park. Following review and discussion, Director Thornhill moved to approve distribution of the flyer, subject final review. Director Elms seconded the motion, which was approved by unanimous vote.

The Board discussed the proposed budget for the Summer Splash event. Following review and discussion, Director Elms moved to amend the budget to \$3,500.00. Director Thornhill seconded the motion, which was approved by unanimous vote.

WATER WISE SPONSORSHIP

The Board discussed whether to consider entering into an Interlocal Agreement with Harris-Galveston Subsidence District (the "Subsidence District") to sponsor the Learning to be Water Wise program for elementary schools within the District. Following discussion, the Board concurred to defer consideration of sponsoring the program pending a determination on how the Subsidence District plans to implement the program.

ENGINEERING MATTERS

Mr. Heisch discussed offsite easements being prepared by ABHR for Bridgewater Meadows, Section 4 and stated that the easements are anticipated to be ready for the Board's consideration at the July 11, 2016, regular meeting.

Mr. Heisch discussed the construction of Water Plant No. 3. He reviewed and recommended approval of a Facilities Extension Agreement with CenterPoint Energy in the amount of \$54,495.00 for installing a line extension of 2,503 feet for electricity service at the Water Plant No. 3 site.

Mr. Heisch next discussed the construction of the wastewater treatment plant improvements project. He reviewed and recommended approval of a proposal from Tolunay-Wong Engineers, Inc. in the amount of \$3,900.00 for geotechnical survey services.

Following discussion, Director Elms moved to approve the Facilities Extension Agreement with CenterPoint Energy and the proposal from Tolunay-Wong Engineers, Inc. as recommended. Director Kerr seconded the motion, which was approved by unanimous vote.

ACTION LIST

The Board reviewed and discussed items removed and added to the Action List.

AGENDA FOR JULY 2016 REGULAR MEETING

The Board confirmed its regular meeting on July 11, 2016 and discussed agenda items, including items to remove from the regular meeting agenda and place on the special meeting agenda.

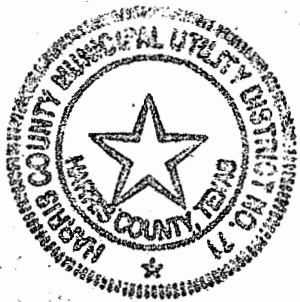
DIRECTORS' AND DISTRICT CONSULTANTS' REPORTS ABOUT DISTRICT OPERATIONS

The Board discussed Board liaison assignments and confirmed the following liaison positions:

Director Kerr: ABHR, Parks, and Security;
Director Smith: Operating and Garbage;
Director DuBois: Myrtle Cruz and McCall;
Director Thornhill: Tax Tech, FirstSouthwest, and Insurance; and
Director Elms: District website and Brown & Gay.

There being no additional business to consider, Director Thornhill moved to adjourn the meeting at 8:02 p.m. Director Smith seconded the motion, which passed unanimously.

Mary Dubois
Secretary, Board of Directors



LIST OF ATTACHMENTS TO MINUTES

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