

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

February 29, 2016

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 29<sup>th</sup> day of February, 2016, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Katrina Thornhill	President
Pam Kerr	Vice President
Mary DuBois	Secretary
Jennifer Elms	Assistant Secretary
Phillip Smith, Jr.	Assistant Vice President

and all of the above were present except Director Thornhill, thus constituting a quorum.

Also present were Scott Barr of Regional Water Corporation ("RWC"); Nick Cooke and Josh Wailes of Mike Stone Associates, Inc. ("MSA"); Rodney Heisch of Brown & Gay Engineers, Inc. ("B&G"); Mike Williams, District resident; and Katie Carner and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

2016 DIRECTORS ELECTION, INCLUDING BALLOT DRAWING

At 5:30 p.m., Ms. Miller confirmed that all candidates filing for a place on the May 7, 2016 Directors Election Ballot were notified of the drawing and that appropriate notices were posted. Ms. Miller and Mr. Barr conducted the ballot drawing, and Ms. Miller listed the candidates' names in the order they were drawn.

The Board discussed early voting hours and election officials and, following discussion, concurred to authorize ABHR to locate and schedule qualified election officials to serve as the District's election officials for the May 2016 Directors Election.

EXECUTIVE SESSION PURSUANT TO SECTION 551.076, TEXAS GOVERNMENT CODE, TO DELIBERATE THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

The Board did not convene in executive session.

MINUTES

The Board considered approving the minutes of the January 27, 2016 special meeting. Following review and discussion, Director Elms moved to approve the minutes,

as amended. Director Smith seconded the motion, which passed by a vote of 3 to 0, with Director DuBois abstaining from voting.

REPORT ON PARK, LANDSCAPE AND LAKE MAINTENANCE AND REPAIR AND DEVELOPMENT OF DISTRICT LAKES, PARKS AND RECREATIONAL FACILITIES

Mr. Cooke reviewed a Park and Landscape Management Report, a copy of which is attached to these minutes, and reported on maintenance completed, including emergency items at Bundy Lake Park under \$500, and pending and scheduled items at Director's Park, Bundy Lake, District detention ponds, District common areas and the administration building.

Mr. Cooke first discussed routine maintenance and repair at Directors Park, including replacing trees still under warranty in March, and presented the following proposals:

1. DP-2016-01; to replace park rules sign posts and add a cement footing; \$253;
2. DP-2016-02; to install top soil in 7 low areas and along 2 areas of trail; \$1,000.50;
3. DP-2016-03; to remove an inactive GFI post in the middle of green space; \$78.78;
4. DP-2016-04; to remove inactive gate and gate stops on the south side of the park; \$254.73;
5. DP2016-05; to replace a valve box and raise a valve box; \$99.48;
6. DP-2016-06; to cut an additional opening in an existing inlet; \$865.50;
7. DP-2016-07; to remove anchor-pipe and chain from concrete slab behind building; \$50.03; and
8. DP-2016-08; to remove a large tree and grind the stump and trim 4 native trees and 3 pam trees; \$1,897.50.

Discussion ensued regarding replacing dead landscaping at the wastewater treatment plant that dead landscaping has been removed. Following discussion, the Board concurred to defer making a decision regarding replacement of landscaping until the Board members have an opportunity to visually inspect the landscaping cover after removal of the dead landscaping.

Mr. Cooke next discussed routine maintenance and repair at Bundy Lake Park, including removal of the restroom building and foundation and re-sodding the area and installing irrigation or adjusting the existing irrigation heads, and presented the following proposals:

1. BL-048-02; removal and relocation of ducks at Bundy Lake; \$4,289;
2. BL-2016-01; to install a lock on the maintenance access gate and remove concrete pieces; \$49.95;

3. BL-2016-02; to re-secure several boards on the cul-de-sac stairs, gazebo and gazebo stairs; \$124.50;
4. BL-2016-03; to remove dead crepe myrtle, install a new crepe myrtle and bubble irrigation; \$390; and
5. BL-2016-04; irrigation system repairs; \$830.88.

Discussion ensued regarding replacing broken boards on the pedestrian bridge to the gazebo and power washing and resealing the bridge.

The Board next considered proposals to install Bermuda sod along Mason Road frontage at Lone Star Lake and install a 2" lake fill line. After discussion, the Board concurred to defer discussion on the proposals.

Mr. Cooke reported that ALEC was unable to obtain bonds for the Bundy Lake Park additional lighting project. Following discussion, the Board concurred to defer discussion until the March regular Board meeting.

Discussion ensued regarding possible temporary improvements to widen or level the trail at Bundy Lake Park.

Following review and discussion, Director Smith moved to approve (1) all proposals listed above for Directors Park, including installation of an additional park rules sign at the Directors Park gate entrance, if needed; and (2) all proposals listed above for Bundy Lake Park. Director Kerr seconded the motion, which passed unanimously.

#### OPERATION OF DISTRICT FACILITIES

Mr. Barr reported that the Association of Water Board Directors ("AWBD") Water Smart Partners application is due this week and requires submission of a resolution to be signed by the President and Secretary. Following review and discussion, upon a motion by Director Elms and a second by Director DuBois, the Board voted unanimously to approve the AWBD Water Smart Partners application and a Resolution Authorizing Water Smart Application.

Mr. Barr next reported a District tap line leak at 22115 Rivermead and estimated \$3,100 to make repairs.

Mr. Barr reported that the wastewater treatment plant sludge pump failed due to rag build-up and also had electrical damage. He estimates the repair at \$17,500, which includes a 20% contingency.

Mr. Barr next reported smoke from the Mason Lakes remote well electric motor. He said an electrician is scheduled to check the motor, and estimates repair costs between \$10,000 and \$12,000 if the motor is damaged. He said RWC will file an insurance claim, if the actual repair cost exceeds deductible.

Following discussion, upon a motion by Director Kerr and a second by Director DuBois, the board voted unanimously to approve repair of the tap line leak at 22115 Rivermead, approve repair of the remote well electric motor, including sludge pumps, and to approve repair of the Mason Lakes remote well, if needed.

#### REFUNDING BOND ISSUE

Ms. Carner updated the Board on the District's Series 2016 Refunding Bond Issue.

#### ENGINEERING MATTERS

Mr. Heisch updated the Board regarding the status of completion of installation of an automated bar screen at the wastewater treatment plant, including installation of a different discharge chute at no extra cost to the District. Ms. Carner updated the Board regarding notification sent to the contractor regarding potential penalties, as allowed in the construction contract, if the installation is not substantially complete by February 26, 2016.

Mr. Heisch updated the Board regarding repair of the storm sewer under the pipeline easement at the Bridgewater Meadow detention basin.

Mr. Heisch next updated the Board regarding a sinkhole repair on Ember Canyon and presented a proposal from Storm Water Solutions, LLP in the amount of \$6,389. Following review and discussion, Director Elms moved to approve the proposal. Director DuBois seconded the motion, which passed unanimously.

#### SPRING COMMUNITY EVENT

The Board discussed plans for a possible District Spring Community Event.

#### ACTION LIST

The Board reviewed and discussed items removed and added to the Action List.

AGENDA FOR MARCH 2016 REGULAR MEETING

The Board confirmed its regular meeting on March 14, 2016 and discussed agenda items. The Board also confirmed special meetings on March 31, 2016 and April 25, 2016.

DIRECTORS AND DISTRICT CONSULTANT'S REPORTS ABOUT DISTRICT OPERATIONS

Director Kerr discussed new businesses along the Grand Parkway.

There being no additional business to consider, Director DuBois moved to adjourn the meeting at 7:30 p.m. Director Smith seconded the motion, which passed unanimously.



  
Secretary, Board of Directors