

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

January 27, 2016

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 27th day of January, 2016, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Katrina Thornhill	President
Pam Kerr	Vice President
Mary DuBois	Secretary
Jennifer Elms	Assistant Secretary
Phillip Smith, Jr.	Assistant Vice President

and all of the above were present except Director DuBois, thus constituting a quorum.

Also present were Steve Woodring and Scott Barr of Regional Water Corporation ("RWC"); Sherrie Knoepful, Nick Cooke and Josh Wailes of Mike Stone Associates, Inc. ("MSA"); Rodney Heisch of Brown & Gay Engineers, Inc. ("B&G"); and Katie Carner and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

Director Thornhill called the meeting to order at 6:05 p.m.

EXECUTIVE SESSION PURSUANT TO SECTION 551.076, TEXAS GOVERNMENT CODE, TO DELIBERATE THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

The Board did not convene in executive session.

MINUTES

The Board considered approving the minutes of the November 30, 2015 special meeting. Following review and discussion, Director Elms moved to approve the minutes, as amended. Director Kerr seconded the motion, which passed unanimously.

REPORT ON PARK, LANDSCAPE AND LAKE MAINTENANCE AND REPAIR AND DEVELOPMENT OF DISTRICT LAKES, PARKS AND RECREATIONAL FACILITIES

Mr. Wailes reviewed a Park and Landscape Management Report, a copy of which is attached to these minutes, and reported on maintenance completed, including emergency items at Bundy Lake Park under \$500, pending and scheduled at Director's

Park, Bundy Lake, District detention ponds, District common areas and the administration building.

Mr. Wailes discussed cracked sidewalk panels at Director's Park and presented a proposal (DP-034-01) in the amount of \$6,400 to replace 5 panels. Following review and discussion, upon a motion by Director Kerr and a second by Director Elms, the Board voted unanimously to approve the proposal under the scope of services in the District's Service Agreement with MSA.

Mr. Wailes updated the Board regarding the Harris County District Attorney's investigation and prosecution regarding vandalism of the Bundy Lake Park restroom building. Discussion ensued regarding statements of the defendants provided to the District Attorney and charges pending and status of demolishing the restroom building. The Board considered proposal BL-048-02 in the amount of \$9,850 from Four Palms Construction to demolish the Bundy Lake restroom building, including the removal of the building foundation. Following review and discussion, Director Kerr moved to approve the proposal under the scope of services in the District's Service Agreement with MSA. Director Elms seconded the motion, which passed unanimously.

Mr. Wailes provided follow up information requested by Director Smith regarding networking lighting controls at the Bundy Lake monument and said the hardware currently installed is not networkable. He said MSA is looking at options with the original installer. Director Elms requested options that can be accessed by cellular connection.

The Board then reviewed Proposal No. BL048-02 in the amount of \$52,021.90, for installation of parking lot lighting at Bundy Lake Park, including lighting in additional park areas. MSA confirmed that they solicited three bids for the work. Following review and discussion, the Board concurred to defer award of this proposal until the February, 2016 regular meeting.

The Board next discussed pending proposals for duck population control at Bundy Lake and concurred to defer award of this proposal until the February, 2016 regular meeting. Discussion ensued regarding removal methods.

Mr. Wailes provided an update on improvements and repairs underway at Lone Star Lake and discussed project signage, construction fencing and notice to residents, including website notice. The Board also considered a proposal (DP051-01) in the amount of \$820 to repair the electrical panel for the aerator fountain at Lone Star Lake. Following review and discussion, Director Smith moved to approve the proposal under the scope of services in the District's Service Agreement with MSA. Director Ker seconded the motion, which passed unanimously.

Mr. Wailes discussed ongoing investigation regarding the fountain at Mirror Lake and options for getting the fountain running, including potentially considering replacing the fountain with a shallow water fountain or relocating the fountain to a deeper part of the lake.

Director Smith reviewed photographs of items, including a washout and uncovered valve box, requiring attention/repair in Directors Park. Discussion ensued regarding frequency and method of inspection of District recreational facilities.

OPERATION OF DISTRICT FACILITIES

Mr. Woodring reported a sanitary sewer overflow due to rags jamming the lift station controls causing the transducer to malfunction. He said the overflow was cleaned immediately and reported to the Texas Commission on Environmental Quality ("TCEQ"). He said RWC replaced the transducer for an estimated \$2,500 and recommended conversion of the lift station control system to an ultrasonic measurement system that will cost an additional amount estimated at \$10,000 in RWC time and materials and conversion was approved by the Board. Discussion ensued regarding the status of screening improvement at the wastewater treatment plant and improvements seen thus far and options to improve lift station dependability.

Mr. Woodring next presented the annual water usage report submitted annually to West Harris County Regional Water Authority ("WHCRWA") and requested signature.

Mr. Woodring reported a leak repair at 22103 Rivermead for an estimated \$3,100.

Mr. Woodring reported that Election Specialists have requested use of 2 rooms in the Administration Building for 2016 election primary voting.

Mr. Woodring and Ms. Carner updated the Board regarding demand for payment from Johnique Lowrey for District fence damage. Following discussion, the Board requested RWC get additional information regarding turning the amount/demand over to collections.

ENGINEERING MATTERS

Mr. Heisch updated the Board regarding Water Plant No. 1 and No. 2 improvements and discussed painting the metal structure over the bleach container. The Board concurred to match the new paint to the current.

Mr. Heisch next updated the Board regarding a sinkhole repair on Ember Canyon and reported a new sinkhole in Morton Ranch. He said B&G would get

proposals from Storm Water Solutions, LP and Camino Services to repair this additional sinkhole.

Mr. Heisch next discussed budgeting for updates to the District's Global Information Systems ("GIS"). Following discussion, Director Smith moved to approve \$300 per month for GIS maintenance/updates. The motion was seconded by Director Kerr and passed unanimously.

Mr. Heisch also discussed the engineering budget for the joint facilities and increasing the budget for additional tank inspections when water plant no. 3 is complete.

SPRING COMMUNITY EVENT

The Board plans for a possible District Spring Community Event.

ACTION LIST

The Board reviewed and discussed items removed and added to the Action List.

AGENDA FOR FEBRUARY, 2016 REGULAR MEETING

The Board confirmed its regular meeting on February 8, 2016 and discussed agenda items. The Board also confirmed a special meeting on February 29, 2016.

DIRECTORS AND DISTRICT CONSULTANT'S REPORTS ABOUT DISTRICT OPERATIONS

Director Elms updated the Board regarding items discussed at the Association of Water Board Directors winter conference.

There being no additional business to consider, Director Thornhill moved to adjourn the meeting at 7:48 p.m. Director Smith seconded the motion, which passed unanimously.



Mary DuBois
Secretary Board of Directors