# MINUTES HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

## December 15, 2014

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 15<sup>th</sup> day of December, 2014, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Katrina Thornhill President
Pam Kerr Vice President
Mary DuBois Secretary

Garth Freeze Assistant Vice President Phillip Smith, Jr. Assistant Secretary

and all of the above were present.

Also present were Steve Woodring and Ginny Woodring of Regional Water Corporation; Kendall Purgatorio and Sherrie Knoepful of Mike Stone Associates, Inc. ("MSA"); Alene Efaw of Brown & Gay Engineers, Inc. ("Brown & Gay"); Grant Jones of Native Land Design; and Christina Miller and Jane Miller of Allen Boone Humphries Robinson LLP.

Director Thornhill called the meeting to order at 6:00 p.m.

#### **MINUTES**

The Board considered approving the minutes of the regular meeting on November 10, 2014 and the minutes of the November 17, 2014 special meeting. Following review and discussion, Director Smith moved to approve the minutes of the regular meeting on November 10, 2014, as submitted, and the minutes of the November 17, 2014 special meeting, as submitted. Director Kerr seconded the motion which passed unanimously.

### ADMINISTRATION BUILDING, GAZEBO AND RESTROOM AT BUNDY LAKE

The Board discussed previously approved proposals for repairs at the administration building and considered both pending and additional proposals. The Board also inspected color chips for baseboard and wall color. Following review and discussion, Director Smith moved to (1) choose a dark brown baseboard; (2) approve the painting proposal (DP023-04); and (3) choose SW 7532 Urban Putty for wall color. Director DuBois seconded the motion, which passed unanimously. Director Smith then moved to replace seven bridge deck boards for \$700 dollars (BL033-02). Discussion

ensued regarding additional sanding and painting in the proposal. Director Smith then amended his motion to include sanding and repainting, as noted in the proposal attached to these minutes. Director Thornhill seconded the motion, which passed unanimously. Director Smith then moved to approve a proposal to replace ceiling tiles in the administration building for \$3,560 (DP024-01). Director Freeze seconded the motion, which passed unanimously. Director Kerr then moved to approve staining and varnishing the front doors of the administration building (DP024-01) and adding door stops. The motion, which was seconded by Director Thornhill, passed unanimously. Additional discussion ensued regarding staining the interior doors to the boardroom.

# LIGHTING AT BUNDY LAKE PARK

Ms. Purgatorio updated the Board on MSA's progress on repair and programming of lights at the Bundy Lake Park monument. Ms. Knoepful said MSA is checking with local distributors for a comparable lighting product. The Board concurred to request that MSA attempt to run the holiday lighting program at the Bundy Lake Park monument.

## REPORT ON PARK LANDSCAPE AND LAKE MAINTENANCE

Ms. Purgatorio reviewed a park and landscape management report and a chart listing proposals for consideration, copies of which are attached. She discussed work completed during the month of December, 2014, and remaining phases of reforestation at Directors Park, including funds budgeted for same.

# DEVELOPMENT OF DISTRICT DETENTION PONDS, LAKES, PARKS AND RECREATIONAL FACILITIES

Mr. Jones reviewed a schematic design for proposed Bundy Lake Park Plaza renovations and discussed plans for lighting bollards, duck removal and control, signage and design of the entry star. Ms. Knoepful said she would prepare and bring estimates to the next meeting.

### OPERATION OF DISTRICT FACILITIES

Mr. Woodring updated the Board regarding RWC investigation of customer, Edgar Gutierrez' account and said RWC determined to waive the delinquent letter and late fees, but still has not received payment.

### **ENGINEERING MATTERS**

Ms. C. Miller reviewed an abandonment of utility easements in Vineyard Meadows, Section 9 and Ms. Efaw confirmed that Brown & Gay has no objection to the

abandonment. Following review and discussion, Director Kerr moved to approve abandonment of utility easements in Vineyard Meadows, Section 9. Director DuBois seconded the motion, which passed unanimously.

Ms. Efauw also updated the Board on development of Texas Kids Daycare and the Miles family tract.

Ms. C. Miller next reviewed a request from ESE Partners requesting a Resolution in Support of a Municipal Setting Designation. The Board concurred to place an agenda item for discussion at the January, 2015 regular meeting.

# AGENDA FOR JANUARY 2015 REGULAR MEETING

The Board confirmed its regular meeting on January 12, 2015 and discussed agenda items.

## DIRECTORS AND DISTRICT CONSULTANT'S REPORTS

Discussion ensued regarding adding brass kick plates on doors at the administration building.

# RECAP OF HOLIDAY IN THE PARK

The Board discussed Holiday in the Park 2014 and issues to address before Holiday in the Park 2015, including parking. The Board also discussed holding a Spring Community Event in Directors Park and concurred to request a planning agenda item on the January, 2015 regular meeting agenda.

There being no additional business to consider, Director DuBois moved to adjourn the meeting at 7:38 p.m. Director Smith seconded the motion, which passed unanimously.

(SEAL)

Secretary, Board of Directors