## MINUTES HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

June 24, 2014

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 24th day of June, 2014, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Katrina Thornhill

President

Pam Kerr

Vice President

Mary DuBois

Secretary

Garth Freeze

Assistant Vice President

Phillip Smith, Ir.

**Assistant Secretary** 

and all of the above were present, thus constituting a quorum.

Also present were Steve Woodring and Ginny Woodring of Regional Water Corporation ("RWC"); Rodney Heisch of Brown & Gay Engineers, Inc. ("Brown & Gay"); Sherrie Knoepful and Kendall Purgatorio of Mike Stone Associates, Inc. ("MSA"); Joseph Ellis of McCall Gibson Swedlund Barfoot PLLC; Mallory Garrison of Always in Season Decorating Services, Inc. ("Always in Season"); and Katie Carner and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

Director Thornhill called the meeting to order at 6:00 p.m.

### ADDITIONAL REIMBURSEMENT TO BUFFINGTON MASON PARK

Mr. Ellis reviewed with the Board a reimbursement report for additional payment for storm water pollution prevention planning costs to be paid to Buffington Mason Park, Ltd., and United Development Funding IV from the District's Series 2014 bond issue. Following review and discussion, and upon a motion by Director DuBois and a second by Director Kerr, the Board voted unanimously to authorize additional reimbursement to Buffington Mason Park, Ltd., as discussed.

### REPORT ON PARK LANDSCAPE AND LAKE MAINTENANCE

The Board reviewed a Park and Landscape Management report, a copy of which is attached to these minutes. Ms. Knoepful updated the Board regarding resident requests and inquiries. She stated there was minimal vandalism within the District's parks, including graffiti and brick removal on the brick wall near Bundy Lake. She stated all issues have been addressed and repaired as necessary.

Ms. Knoepful stated there are dead trees near the splashpad at Director's Park that will be replaced by the landscaping company in the fall.

Ms. Knoepful stated they are exploring options for parking stops or barriers in the parking lot at Director's Park to prevent unauthorized vehicle access. She stated she will present proposals at the next parks meeting.

Ms. Knoepful stated proposals to fix depressions near the storm manholes in the open area off Mt. Elbus Way will be presented at the District's next regular meeting.

Ms. Knoepful presented two proposals to replace or repair the fountain no. 2 at Bundy Lake. She reviewed proposal no. BL031-01 from LMS to place a new motor in fountain no. 2 in the amount of \$2,293.00 and proposal no. BL031-02 from LMS to replace fountain no. 2 with a 3 HP Otterbine fountain in the amount of \$9,519.80. After discussion, Director Freeze moved to install the Otterbine fountain in the amount of \$9,519.80 at Bundy Lake. Director Kerr seconded the motion, which passed unanimously.

Mr. Heisch presented and recommended the Board approve the award of the contract to Storm Water Solutions, LP, in the amount of \$39,235.00 for the outfall pipe repair at the detention pond at Bridgewater Pointe, including Harris County requirements and extra pay items. He recommended the Board request a maintenance bond for the project. After review and discussion, Director Kerr moved to approve the award of the contract to Storm Water Solutions, LP, in the amount of \$39,235.00 for the outfall pipe repair at the detention pond at Bridgewater Pointe, including Harris County requirements and extra pay items. Director Thornhill seconded the motion, which passed unanimously.

# <u>DEVELOPMENT OF DISTRICT DETENTION PONDS, LAKES, PARKS, AND RECREATIONAL FACILITIES</u>

There was no additional discussion on this agenda item.

### ADMINISTRATION BUILDING, GAZEBO AND RESTROOM AT BUNDY LAKE

Ms. Garrison presented a proposal for a three-year lease for the installation of holiday decorations in the amount of \$3,606.32. After review and discussion regarding the potential construction at Bundy Lake this year and addition of decorations next year, Director Thornhill moved to accept the proposal for a three-year lease from Always in Season for installation of holiday decorations in the amount of \$3,606.32. Director DuBois seconded the motion, which passed unanimously. The Board requested the decorations be installed prior to Thanksgiving.

The Board discussed maintenance of the administration building. Ms. Knoepful stated a general contractor will tour the building and prepare a list of suggested repairs at the District's next meeting.

#### **OPERATION OF DISTRICT FACILITIES**

Mr. Woodring updated the Board regarding operating matters.

#### **ENGINEERING MATTERS**

Mr. Heisch updated the Board regarding engineering matters.

#### **ACTION LIST**

The Board reviewed and revised the Action List and discussed and amended the status of the items listed.

#### AGENDA FOR JULY REGULAR MEETING

The Board confirmed its regular meeting on July 14, 2014, and special meeting on July 28, 2014, and discussed agenda items.

# <u>DIRECTORS AND DISTRICT CONSULTANTS'[ REPORTS ABOUT DISTRICT OPERATIONS</u>

There was no discussion regarding this matter.

There being no additional business to consider, Director Thornhill moved to adjourn the meeting at 6:49 p.m. Director Kerr seconded the motion, which passed unanimously.



Secretary, **B**oard of Directors

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