

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

May 30, 2013

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 30<sup>th</sup> day of May, 2013, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Katrina Thornhill	President
Pam Kerr	Vice President
Mary DuBois	Secretary
Garth Freeze	Assistant Vice President
Phillip Smith, Jr.	Assistant Secretary

and all of the above were present.

Also present were Rodney Heisch of Brown & Gay Engineers, Inc. ("Brown & Gay"); Ginny Woodring and Steve Woodring of Regional Water Corporation ("RWC"); Chris Browne of Edminster, Hinshaw, Russ and Associates, Inc. ("EHRA"); Sherrie Knoepful and Kendall Purgatorio of Mike Stone & Associates ("MSA"); Valerie Hopwood; and Lynne Humphries and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

Director Thornhill called the meeting to order at 6:31 p.m.

REPORT ON PARK, LANDSCAPE AND LAKE MAINTENANCE

Ms. Knoepful reviewed a report of previously approved maintenance work in progress, proposals pending Board approval and proposals for new work. A copy of the report is attached. She also reported resident inquiries regarding District parks, including a resident inquiry regarding lake dye and a report of a dead turtle. She said MSA completed a full facility tour of District detention ponds and lakes with Storm Water Solutions, LLC.

Ms. Knoepful next discussed the status of approved renovation at Bundy Lake Park, and said all electrical work is scheduled for next week, including relocation of panel boxes. She also discussed the status of filling in of low areas and holes throughout Bundy Lake Park with bank sand. Upon questioning from Director Smith regarding exposed wiring from bollards around Bundy Lake, Ms. Knoepful said that the exposed wires are not live. Ms. Knoepful discussed repairs needed to the magnetic gate equipment at Bundy Lake Park also. Ms. Knoepful then reviewed proposal no.

BL0013-01, in the amount of \$1,068.38, to rehabilitate the planting bed at the gazebo, including additional planting mixture, mulch and flowers, proposal no. BL0014-01, in the amount of \$745, for continuation of filling and leveling with bank sand, and proposal no. BL0015-01 to install and new 3-hp motor and capacitor into the fountain by the gazebo in the amount of \$2,492. Following additional discussion, Director Thornhill moved to approve proposal no. BL0014-01. Director Kerr seconded the motion. Discussion ensued regarding proposal no. BL0015-01. Director Thornhill then amended her motion to include approval of proposal no. BL0015-01. Director Kerr seconded the amended motion, which passed unanimously. Director Kerr then moved to approve proposal no. BL0013-01. Director Dubois seconded the motion, which passed unanimously.

Ms. Knoepful reported that routine landscape service was rescheduled due to rain, mowing was completed on May 17 and May 30 and fertilization will be done next week.

Ms. Knoepful next updated the Board on repairs and improvements approved for Directors Park and said the replacement control panel for the spray park will be installed next week and that the fibar fall surface will be installed Friday or Saturday. She said the fibar fall surface will be turned in October. Ms. Knoepful also discussed broken and missing lights at Directors Park. Ms. Miller and Mr. Woodring reported regarding resident inquiries regarding the opening of the spray park. Following discussion, the Board concurred to place notifications on the District website that the spray park is closed for maintenance and when it is re-opened.

Ms. Knoepful next discussed repairs completed and needed at District detention facilities, and reviewed proposal no. DP007-01 in the amount of \$2,450 to repair a sinkhole at Lonestar Lake. Following discussion, upon a motion by Director Thornhill and a second by Director Smith, the Board voted unanimously to approve proposal no. DP007-01. She also reviewed proposal No. DP008-01 in the amount of \$7,495 to install a new 3-hp Otterbine fountain in Blue Jay pond and move the existing fountain at Blue Jay pond to Wishing Well no. 1. Discussion ensued regarding silting problems at Blue Jay pond. She reported that the initial treatment for aquatic growth produced good results, but anticipates additional treatment will be needed in late June or July. She said she will ask Lake Management, LLC to attend the June special meeting to discuss additional treatment of aquatic growth and cost for same. Ms. Knoepful said the District has an \$800 credit with MSA. Following review and discussion, Director Thornhill moved to move the fountain at Blue Jay pond to Wishing Well no. 1 for an amount not to exceed the District's \$800 credit with MSA. Director Kerr seconded the motion which passed unanimously. The Board discussed possibly renovating the Blue Jay pond to a dry detention. Director Smith requested a separate proposal to convert the pond to dry detention. Ms. Knoepful said she would consult with the District engineer and operator and report back to the Board.

Director Kerr discussed possibly applying asphalt to the District trail around Lonestar Lake and a crosswalk across Mason Road to connect to the Harris County 6-acre park. Ms. Knoepful reported that MSA is getting a good linear measure of all trails in the District for determining costs of future trail improvements. The Board discussed partnering with Harris County to install the trail materials if the District purchases the materials. Following discussion, Director Dubois said she would discuss a potential agreement with Harris County and installation of a crosswalk on Mason Road with her contact at Harris County. The Board discussed planting trees at Lonestar Lake.

Following discussion, Director Smith moved to remove and cap the broken lights at the entrance to the administration building parking lot. Director Thornhill seconded the motion, which passed unanimously.

#### DEVELOPMENT OF DISTRICT DETENTION PONDS, LAKES, PARKS, AND RECREATIONAL FACILITIES

Discussion ensued regarding damaged bollards with exposed wiring at Bundy Lake Park. Mr. Browne said EHRA previously received bids for painting bollards at Bundy Lake Park, including the u-shape handle bar between the lights, including hand sanding of the bollards, the highest of which was \$28,000. Mr. Browne said he would get an additional proposal for hand sanding the bollards. He also discussed the status of installation of the flagpoles at Bundy Lake Park, including flag poles footings, and said he would bring a proposal to put a lock box over the flagpole wench to the June special meeting. He also discussed bids received for renovation of the planting beds at the Bundy Lake Park entrance, the highest of which was \$16,000, and said he would work with MSA to get an additional proposal. Director Kerr showed the Board, Mr. Browne and Ms. Knoepful a picture of a star monument that would require no maintenance. The Board requested MSA confer with EHRA regarding options for replacement of the bollards at the Bundy Lake monument and for the "star" area at Bundy Lake outside the fence.

He next reported regarding additional improvements at Directors Park and Administration Building said design was complete and that he would review the design with MSA to fully consider any necessary future maintenance and the cost of same.

The Board next discussed light programming at Bundy Lake monument. He said programming is resolved, but there is currently no power to the monument lighting. The Board expressed its disappointment that the lights have not been working for 5 months.

## ADMINISTRATION BUILDING

Mr. Woodring updated the Board on the repair of the refrigerator.

## REQUEST FROM BRIDGEWATER HOMEOWNERS ASSOCIATION TO INSTALL AND PAY FOR STREET LIGHTS

The Board next considered a request from Ms. Shontele Redeaux and the Bridgewater Homeowners Association to pay the cost of installing 2 street lights on Meadow Birch Lane where Meadow Birch Lane intersects with future Westgreen Boulevard. Following discussion, Director Smith moved to decline the request. Director Kerr seconded the motion, which passed unanimously. The Board requested ABHR to notify Ms. Redeaux of the Board's decision.

## WATER SMART ACTIVITIES

Discussion ensued regarding including certain efforts related to the GIS map as part of next year's application. There was no action needed for this agenda item.

## OPERATION OF DISTRICT FACILITIES

Mr. Woodring said the Consumer Confidence Report ("CCR"), must be filed with the Texas Commission on Environmental Quality ("TCEQ") and mailed to District customers by July 1, 2013. After review and discussion, upon a motion by Director Thornhill and a second by Director Kerr, the Board voted unanimously to authorize the District operator to mail the CCR to District customers with the amendments discussed.

Mr. Woodring also reported that recycling containers are being delivered to District residents.

## ENGINEERING MATTERS

Mr. Heisch provided the Board with TCEQ design rules governing connection count and capacity to be used in the analysis of what it would cost to evaluate future water system improvements.

## ACTION LIST

The Board reviewed and revised the Action List and discussed and amended the status of the items listed.

AGENDA FOR JUNE REGULAR MEETING

The Board concurred to hold a special meeting on June 27, 2013 at 6:00 p.m.

DIRECTORS AND DISTRICT CONSULTANT'S REPORTS ABOUT DISTRICT OPERATIONS

Director Kerr reported a call from a Harris County deputy requesting the District authorize removal of a travel trailer parked in a cul-de-sac. The Board noted roads in the District are not the concern of the District.

There being no additional business to consider, Director Thornhill moved to adjourn the meeting at 7:52 p.m. Director Dubois seconded the motion, which passed unanimously.

(SEAL)



*Mary Dubois*  
Secretary, Board of Directors