

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

April 23, 2013

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 23<sup>rd</sup> day of April, 2013, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Katrina Thornhill	President
Pam Kerr	Vice President
Mary DuBois	Secretary
Garth Freeze	Assistant Vice President
Phillip Smith, Jr.	Assistant Secretary

and all of the above were present.

Also present were Rodney Heisch of Brown & Gay Engineers, Inc. ("Brown & Gay"); Steve Woodring and Ginny Woodring of Regional Water Corporation ("RWC"); Chris Browne of Edminster Hinshaw Russ & Associates; and Sherrie Knoepful, Kendall Purgatorio and Robert Hall of Mike Stone & Associates ("MSA"); and Lynne Humphries and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

Director Thornhill called the meeting to order at 6:03 p.m.

ENGINEERING MATTERS

Mr. Heisch said the Lakes of Mason Park Homeowner's Association (the "HOA") contacted Harris County, Precinct 3 (the "County") regarding repair and maintenance of the traffic island on Mason Road at the light and said the County told them the County, if requested by the HOA, would replace damaged pavers in the traffic island with concrete.

WATER SMART ACTIVITIES

Director Kerr confirmed the date and time for a Water Smart presentation by the Harris-Galveston Subsidence District sponsored by the District at Morton Ranch Elementary on May 30, 2013 and stated she was unable to attend. After discussion, the Board concurred no Director was able to attend. Director Kerr said she would notify David Martinez with of the Harris-Galveston Subsidence District.

## OPERATION OF DISTRICT FACILITIES

Mr. Woodring reviewed a proposed flyer notifying District residents of potential blockage issues within the sanitary sewer system due to disposal of disposable wipes. Following discussion and review, the Board concurred to authorize distribution to customers, subject to revision of the flyer language, as discussed.

## ADMINISTRATION BUILDING

Mr. Woodring discussed an estimate of \$1,000 to repair the administration building refrigerator. After review and discussion, including discussion regarding replacing the refrigerator, Director Kerr moved to authorize repair of the refrigerator for an amount not to exceed \$1,000. Director Smith seconded the motion, which passed unanimously.

## REPORT ON PARK, LANDSCAPE AND LAKE MAINTENANCE

Ms. Knoepful provided the Board with a written Park and Landscape Management Report, a copy of which is attached to these minutes, and discussed previously approved work completed at Bundy Lake Park, Directors Park and District detention ponds. She said routine mowing, landscaping and trimming will occur on Fridays each week and lake maintenance will occur on Tuesdays.

Ms. Knoepful then reviewed work proposals for repair of items discussed with the Board during the April 16, 2013 tour of Bundy Lake Park. A copy of those proposals, totaling \$10,766, is attached to these minutes. With regard to proposal no. 042313-BL006-01, Mr. Browne said he would coordinate planned paver work with the addition of this proposed sand fill. Ms. Knoepful added that there are issues with the bulkhead at Bundy Lake that will require further inspection before any recommendations can be made concerning the repair or maintenance of the lake bulkhead.

Ms. Knoepful next confirmed that all District detention/water facilities were inspected and then reviewed maintenance and repair proposals for Lone Star Lake, Bridge Water Place, Wishing Well No. 1, Mirror Lake and Blue Jay Pond. A copy of those proposals is attached to these minutes. In response to a question by Director Smith, Ms. Knoepful confirmed that Bundy Lake does not have the same aquatic growth as other District ponds and does not require treatment. Ms. Knoepful noted that this is the best time of year to treat aquatic growth and that treatment will be aggressive because it appears that District detention/water facilities have gone untreated for some time. Ms. Knoepful also reported that lake fountains will be reset to run from 7:00 a.m. to 11:00 p.m., as previously requested by the Board.

Ms. Knoepful then reviewed work proposals for repair of items discussed with the Board during the April 16, 2013 tour of Directors Park. A copy of those proposals is attached to these minutes. Ms. Knoepful also noted that the swings were greased. Mr. Heisch provided input regarding drainage issues at the splash pad and recommended cleanout of the 4 inch drain line. Mr. Woodring said he has a contractor who can do the work and will coordinate same with Ms. Knoepful. The Board also concurred that the controller for the splash pad remain in the vault.

Following review and discussion, Director Kerr moved to approve (1) all work proposals for Bundy Lake Park with the exception of proposal nos. 042313-BI002-01 and 042313-BL003-01 and with an amendment to proposal no. 042313-BL001-01 removing fencing in the amount of \$1,100; (2) all proposals for detention ponds, including Lone Star Lake, Bridge Water Place, Wishing Well No. 1, Mirror Lake and Blue Jay Pond; and (3) all work proposals for Directors Park. The motion was seconded by Director Thornhill. Following additional discussion raised by Director Smith regarding cultivation of Fibar, Director Kerr amended her motion to revise proposal no. 042313-DP006-01 to cultivate Fibar every 6 months, rather than monthly. Director Thornhill seconded the amendment to the motion. The motion passed unanimously. Director Freeze requested confirmation that proposed improvements to the restroom at Directors Park will provide access through the storage area and that conduit installed at the wishing well will be underground. Director Smith noted that all proposals approved total \$16,791.

Ms. Knoepful next discussed proposed signage language regarding wild life at District park facilities and said signage would cost \$250 per sign and pole, without installation. Following discussion, Director Kerr moved to approve signage language option 1 and one sign for an amount not to exceed \$300. Director DuBois seconded the motion, which was unanimously approved.

Ms. Knoepful reported she met with Storm Water Solutions, LP last week and will tour facilities with Blake Kridel. She said Storm Water Solutions, LP has agreed to act as a subcontractor to MSA.

#### DEVELOPMENT OF DISTRICT DETENTION PONDS

The Board discussed with Mr. Browne the schedule, revised projects summaries and budgets for constructing and installing additional improvements at the Bundy Lake monument and coordinating work with ongoing repairs by MSA. He said he is getting an estimate to repair pavers and to remove the existing flagpole. Mr. Browne updated the Board on the programming card for the Bundy Lake monument.

REVIEW ACTION LIST OF ACTIONS

The Board reviewed and revised the Action List and discussed and amended the status of the items listed.

AGENDA FOR MAY REGULAR MEETING

The Board concurred to schedule the special meeting on parks for May 30, 2013 at 6:00 p.m. and reviewed and discussed a draft agenda for the regular meeting in May and concurred to move discussion regarding Association of Water Board Directors summer conference to the June regular agenda. The Board also confirmed a special meeting on May 20, 2013 to discuss the District geographical information system.

DIRECTORS AND DISTRICT CONSULTANT'S REPORTS

Ms. Humphries said a representative of Harris County Municipal Utility District No. 287 is expected to attend the May regular meeting.

Director Kerr reviewed email correspondence received from District resident, Darlene Munsey, concerning park maintenance and repair.

There being no further business to come before the Board, Director Thornhill moved to adjourn the meeting at 7:34 p.m. Director DuBois seconded the motion, which passed unanimously.

(SEAL)



*Mary DuBois*  
Secretary, Board of Directors