

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

January 28, 2013

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 28<sup>th</sup> day of January, 2013, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Katrina Thornhill	President
Pam Kerr	Vice President
Mary DuBois	Secretary
Garth Freeze	Assistant Vice President
Phillip Smith, Jr.	Assistant Secretary

and all of the above were present.

Also present were Rodney Heisch of Brown & Gay Engineers, Inc. ("Brown & Gay"); Richard Sibley and Ginny Woodring of Regional Water Corporation ("RWC"); John Chandler and Brad Seaback of Seaback Maintenance ("Seaback"); and Lynne Humphries of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Humphries announced Chris Browne was unable to attend due to a sudden family emergency. Director Thornhill called the meeting to order at 6:00 p.m.

REPORT FROM SEABACK MAINTENANCE ON PARK, LANDSCAPE AND LAKE MAINTENANCE, INCLUDING TERMINATION OF SEABACK MAINTENANCE CONTRACT, RENEWAL OF MOWING AGREEMENT AND AUTHORIZE SOLICITATION FOR PROPOSALS FOR PARK, LANDSCAPE AND LAKE MAINTENANCE, IF NECESSARY

Mr. Seaback reviewed a report on park, landscape, and lake maintenance items completed during January 2013, and said Seaback did not mow because it was not needed and reported additional repair work by Lake Pro in the amount of \$273.27. Mr. Seaback did not present any proposals for additional work. A copy of Seaback's report is attached.

The Board next discussed the location of additional fountains, including the wishing well fountain, needing repair. Because no written proposals or information regarding the location of the wishing well fountain requiring repair was provided, the Board concurred to defer action.

In response to questions by Directors Smith and Freeze, Mr. Chandler reported on non-working fountains in front of the Bundy Lake monument and monthly inspections. The Board requested that Chris Browne identify repairs required and make recommendations at the February 11, 2012 regular meeting for those repairs and establishing routine inspection schedules following repair. Mr. Seback and Mr. Chandler left the meeting.

The Board next discussed ongoing issues with recreational management. The Board discussed revising the schedule of work within the recreational management contract to remove all District plant and lift station mowing. Following discussion, upon a motion by Director Smith and a second by Director DuBois, the Board voted unanimously to rebid recreational management services with the exception of plant and lift station mowing, which would be continued by Seback. The Board noted Seback requested the Board consider this arrangement.

#### DEVELOPMENT AND MAINTENANCE OF DISTRICT, DETENTION PONDS, LAKES, PARKS, AND RECREATIONAL FACILITIES

The Board discussed resetting or possible replacement of the lighting controller at Bundy Lake Park and items that may be under the manufacturer's original warranty. The Board also discussed fading on the monument at Bundy Lake and requested that Mr. Browne make a recommendation regarding repainting or re-sealing the monument.

The Board next discussed establishing routine inspection of playground equipment.

The Board also discussed recreational grants and recommendations from Edminster, Hinshaw, Russ & Associates, Inc.'s park grant specialist regarding same.

The Board then discussed schedules and budgets for constructing and installing additional improvements at the Bundy Lake monument area and Directors Park, including entry areas and components, benches, picnic tables, sidewalk, irrigation, re-use system and planting beds.

ADMINISTRATION BUILDING, GAZEBO AND RESTROOM AT BUNDY LAKE, INCLUDING RENTAL, REPAIRS AND IMPROVEMENTS.

Ms. Woodring reported the new icemaker has been installed at the Administration Building.

WATER SMART ACTIVITIES TO PROMOTE WATER CONSERVATION

Ms. Humphries confirmed that the Interlocal Agreement with Harris-Galveston Subsidence District is signed and submitted and the confirmed enrollment for the 5<sup>th</sup> grade at Morton Ranch Elementary is 127. Director Smith asked for ABHR to determine the number of students sponsored last year.

OPERATION OF DISTRICT FACILITIES

Ms. Woodring updated the Board on Ms. Hamilton's appeal in December 2012 for relief from high water usage. Ms. Woodring said Ms. Hamilton did not fulfill the 3 month payment plan, was turned off and the account has since been suspended. Ms. Woodring said Ms. Hamilton is now requesting that the Board waive any additional fees related to termination. Following discussion, Director Kerr moved to deny Ms. Hamilton's request for waiver of fees. The motion, which was seconded by Director DuBois, passed unanimously.

Ms. Woodring said RWC will have a proposal at the February regular meeting to repair the fine bubble aeration system at the wastewater treatment plant. Mr. Sibley reported a water line leak at the Mayde Creek crossing on Clay Road and said it has been temporarily fixed. Mr. Sibley said RWC has requested a proposal for permanent repair from Tackle Construction, which will be presented at the February 11, 2013 meeting.

ENGINEERING MATTERS

Mr. Heisch updated the Board on ongoing engineering issues. Ms. Humphries noted she, Mr. Heisch and Ms. Moran met with the District's bookkeeper regarding old developer reimbursements and possible use of surplus operating funds and bond funds to repay most of the outstanding amounts, along with funding the water plant no. 2 improvements. She said a joint recommendation will be presented before next month's meeting.

ACTION LIST

The Board reviewed and revised the Action List and discussed and amended the status of the items listed.

AGENDA FOR FEBRUARY REGULAR MEETING

The Board confirmed February 11, 2013 for the regular meeting and February 20, 2013 for the special parks meeting, and discussed agenda items for each meeting. The Board requested that Seaback attend the February 11, 2013 meeting, but not the February 20, 2013 meeting.

DIRECTORS AND DISTRICT CONSULTANT'S REPORTS ABOUT DISTRICT OPERATIONS

Director DuBois reported regarding seminars held at the Association of Water Board Directors winter conference.

RENEWAL OF HARRIS COUNTY CONTRACT FOR TWO DEPUTIES

The Board next considered the renewal of the District's Interlocal Agreement for Law Enforcement Services with Harris County for 2 Harris County Sherriff's Department deputies for 70% of the annual rate established by Harris County. After review and discussion, upon a motion by Director DuBois and a second by Director Kerr, the Board voted unanimously to authorize the renewal of the District's Interlocal Agreement for Law Enforcement Services with Harris County.

RENEWAL OF GARBAGE CONTRACT

The Board next discussed the upcoming renewal of the District's contract with Best Trash and concurred for Ms. Humphries to negotiate with Best Trash regarding renewal of the contract for a three year term beginning June 2, 2013.

There being no further business to come before the Board, Director Thornhill moved to adjourn the meeting at 7:14 p.m. Director Smith seconded the motion, which passed unanimously.



*Mary DuBois*  
Secretary, Board of Directors