## MINUTES HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

## May 30, 2012

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 30th day of May, 2012, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Katrina Thornhill

President

Pam Kerr

Vice President

Mary DuBois

Secretary

Garth Freeze

Assistant Vice President

Phillip Smith, Jr.

**Assistant Secretary** 

and all of the above were present.

Also present were Rodney Heisch of Brown & Gay Engineers, Inc. ("Brown & Gay"); Steve Woodring of Regional Water Corporation ("RWC"); John Chandler of Seaback Maintenance ("Seaback"); Chris Browne of Edminster, Hinshaw, Russ & Associates, Inc. ("EHRA); and Lynne B. Humphries and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

#### REPORT FROM SEABACK

Mr. Chandler reported that the quarterly changes to the flower beds will be done tomorrow and that Seaback will discuss proposed maintenance of the splash pad at the June regular meeting. The Board discussed low water and exposed and leaking pipes in Bundy Lake.

# <u>DEVELOPMENT AND MAINTENANCE OF DISTRICT, DETENTION PONDS, LAKES, PARKS, AND RECREATIONAL FACILITIES</u>

Director DuBois updated the Board on use and development of the 6 acre park. The Board discussed the land strip from the drainage channel to the lift station reserved for future widening of the drainage channel and where Harris County (the "County") will construct a park fence and tie into the fencing at the District's lift station. The Board requested that the District engineer confirm ownership of the property where the County will tie into the District's lift station fencing. Upon a motion by Director Kerr and a second by Director DuBois, the Board voted unanimously to authorize the District engineer to conduct a title search to confirm ownership.

Mr. Browne next reviewed a cost estimate for Bundy Lake Plaza rehabilitation, including flagpole and lighting rehabilitation, replacement of pavers around the monument, rehabilitation of bollards and guards, improvement of drainage and fencing, lighting and irrigation and tree planting. Mr. Browne said he is not certain that the lighted bollards currently in the park can be returned to working condition, and will have an electrician look at the bollards. Ms. Humphries reviewed the District's special projects budget and unallocated funds. Following discussion, the Board requested that (1) Mr. Browne and Mr. Woodring coordinate to ask an electrician to look at the bollards; (2) Mr. Browne and Mr. Woodring coordinate to obtain estimates from Seaback and other companies who do fire hydrant pressure washing to sandblast and repaint the bollards; and (3) Mr. Browne ensure pricing for fencing is a commercial grade with a 20-year warranty.

Mr. Browne reported the Bundy Lake Monument project as complete, and discussed with the Board lighting programming.

Mr. Woodring next reported there has been no further discussions regarding the fence adjacent to Bundy Lake at Lot 18.

Mr. Browne next reviewed two bids for Phase 1 of landscaping at the wastewater treatment plant, excluding that portion of landscaping that falls near the lift station construction area. Following discussion, the Board concurred that Mr. Browne solicit a proposal from Greenway Environmental Services and other landscape companies, excluding fees for landscape architect site review and EHRA submit a separate proposal for landscape architect site review.

## **OPERATION OF DISTRICT FACILITIES**

Mr. Woodring reviewed data to be provided in the District's Consumer Confidence Report ("CCR") and noted the Texas Commission on Environmental Quality ("TCEQ") will not provide a template this year for the report. The Board will review and approve the CCR at the regular June meeting.

## ADMINISTRATION BUILDING, GAZEBO AND RESTROOM AT BUNDY LAKE, INCLUDING RENTAL, REPAIRS AND IMPROVEMENTS

Mr. Woodring said improvements to the restrooms and adjacent storage area are complete.

## WATER SMART ACTIVITIES TO PROMOTE WATER CONSERVATION AND WATER CONSERVATION LETTER

The Board discussed with Mr. Woodring the categories and approved activities which a District may conduct to qualify for a Water Smart designation through the Texas Association of Water Board Directors. The Board also reviewed a draft letter addressed to highest use customers within the District informing the customer of average water consumption per household within the District and encouraging water conservation. The Board requested that Mr. Woodring condense the content of the letter to one page and be prepared at the June, 2012 regular meeting to discuss options for approved activities for a Water Smart designation.

### SECURITY REPORT

There was no action on this agenda item.

### ACTION LIST

The Board reviewed and revised the Action List and discussed the status of the items listed.

### AGENDA FOR JUNE REGULAR MEETING

The Board reviewed the draft agenda for the June regular meeting and discussed proposed agenda items. The Board also agreed to defer setting a date for a special session in June to discuss park and recreation items.

#### DIRECTORS AND DISTRICT CONSULTANT'S REPORTS

There was no action on this agenda item.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.076, TEXAS GOVERNMENT CODE, TO DELIBERATE THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

The Board determined no executive session was necessary.

There being no further business to come before the Board, Director Thornhill moved to adjourn at 7:43 p.m. The motion was seconded by Director Kerr and passed unanimously.

Mary Dubois
Secretary Board of Directors

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