

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

April 26, 2017

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 71 (the "District") met in special session, open to the public, on the 26<sup>th</sup> day of April, 2017, at the District Administration Building, 21437 Clay Road, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Katrina Thornhill	President
Pam Kerr	Vice President
Mary DuBois	Secretary
Jennifer Elms	Assistant Secretary
Phillip Smith, Jr.	Assistant Vice President

and all of the above were present except Director Smith, thus constituting a quorum.

Also present were Eric Heppen, District resident and as a representative of the Vineyard Meadows Homeowner's Association; Steve Woodring of Regional Water Corporation ("RWC"); Nick Cooke of Mike Stone Associates, Inc. ("MSA"); Rodney Heisch of BGE, Inc. ("BGE"); and Katie Carner and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

Director Thornhill called the meeting to order at 6:00 p.m.

COMMENTS AND WEBSITE INQUIRIES FROM THE PUBLIC

There was no public comment, and Mr. Woodring said there were no website inquiries requiring Board action.

EXECUTIVE SESSION PURSUANT TO SECTION 551.076, TEXAS GOVERNMENT CODE, TO DELIBERATE THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES

The Board determined it was not necessary to convene in executive session.

MINUTES

The Board considered approving the minutes of the March 22, 2017, special meeting. Following review and discussion, the Board concurred to defer discussion until the May 8, 2017 regular Board meeting.

REPORT ON PARK, LANDSCAPE AND LAKE MAINTENANCE AND REPAIR AND DEVELOPMENT OF DISTRICT LAKES, PARKS AND RECREATIONAL FACILITIES

Mr. Cooke reviewed a Parks Management Report, a copy of which is attached to these minutes, and reported on maintenance completed, including landscape maintenance and irrigation inspection, emergency items repaired at Bundy Lake Park under \$500; District detention ponds; District common areas; and the District Administration Building.

Mr. Heppen requested that the District consider sharing the cost to construct a sidewalk along Vineyard Meadow Trail and Lakes of Bridgewater Drive with the Vineyard Meadows Homeowner's Association ("Vineyard Meadows HOA") and said that the Vineyard Meadows HOA would be willing to maintain that sidewalk segment, if and when constructed. Following discussion, the Board requested additional information regarding estimated construction costs for the proposed sidewalk and funding options, including possible cost sharing by Katy Independent School District ("Katy ISD") and Harris County.

Mr. Cooke reported regarding ongoing renovation of Bundy Lake Plaza and discussed damage to the grassy area and the schedule for delivery and installation of bollards blocking non-pedestrian access to the grassy areas. The Board also discussed areas in the plaza holding water. Mr. Cooke said he would follow up with the contractor to address the issue.

The Board discussed splash pad hours and concurred to open the splash pad on Memorial Day weekend (Saturday through Monday) from 10:00 a.m. to 8:00 p.m. and on weekends until summer.

Mr. Cooke next updated the Board regarding previously approved repairs at Bundy Lake Park, updated the Board regarding ongoing assessment of Bundy Lake bulkhead cracking and erosion, fountain operations and repairs and control of the duck population.

Mr. Cooke reported that Native Land Design will address deficiencies noted during inspection of maintenance of landscaping at the wastewater treatment plant.

Mr. Cooke next discussed maintenance at Lone Star Lake and said the previously approved armored cable was installed, but tripped the breaker when reconnected to the fountain. He said the fountain was pulled for repair under warranty and will be reinstalled tomorrow.

Mr. Cooke updated the Board regarding repair of cracks on newly installed asphalt trails around Lone Star Lake and said the contractor has agreed to re-pour the

section of trail where the cracks are located next Friday and assess other areas where the base may be insufficient. Mr. Cooke said BGE inspected the underground utility lines and said there were no District issues. Mr. Cooke reviewed proposals for trail signage. Following discussion, the Board concurred to authorize MSA to post trail signage, as discussed, for an amount not to exceed \$460.

Mr. Cooke provided an update regarding remodeling of the Administration Building kitchen and said the renovation should be complete by next Friday.

#### OPERATION OF DISTRICT FACILITIES

Mr. Woodring reviewed with the Board options for holiday décor through Always in Season. A copy of the proposal is attached. Following discussion, the Board requested that Mr. Woodring have the proposal revised, as discussed, and bring the revised proposal to the next special Board meeting.

Mr. Woodring next updated the Board regarding fire hydrant flushing and recommended installing approximately 850 blue reflector dots.

#### ENGINEERING MATTERS

Mr. Heisch reported that the District's application to the Texas Commission on Environmental Quality ("TCEQ") requesting release of escrowed funds from the District's \$8,120,000 Series 2015 Unlimited Tax Bonds for the development of Lakes at Mason Park, Sections 5 and 6 was approved.

Mr. Heisch next reported the status of preparation of an application to the TCEQ requesting use of surplus funds to install generators to provide alternate power supply to the Mason Road and Vineyard Meadows lift stations. After discussion, the Board concurred to request BGE to prepare estimates for installation of generators at each lift station site.

Mr. Heisch and Ms. Carner next discussed an email from Fred Garcia at Harris County Flood Control District ("HCFCD") requesting that the District share the cost of repair of erosion on South Mayde Creek at Clay Road. Following discussion, Director Kerr moved to deny HCFCD's request. Director Thornhill seconded the motion which passed 3 to 1, with Director Elms voting against the motion.

Mr. Heisch discussed the status of Water Plant Nos. 1 and 2 improvements and ongoing, associated issues including tank overflows and insufficient lighting. Mr. Heisch discussed anticipated completion schedules, and the Board concurred to authorize ABHR to send a deficiency letter to the contractor.

ACTION LIST

The Board reviewed and discussed items removed and added to the Action List.

AGENDA FOR MAY 2017 REGULAR MEETING

The Board confirmed its regular meeting on May 8, 2017 and a special meeting on May 24, 2017 and discussed agenda items for the regular meeting.

DIRECTORS' AND DISTRICT CONSULTANTS' REPORTS ABOUT DISTRICT OPERATIONS

The Board discussed the Association of Water Board Directors Spring Breakfast event.

There being no additional business to consider, Director Thornhill moved to adjourn the meeting at 7:14 p.m. Director DuBois seconded the motion, which passed unanimously.

*Amie Crow*  
Asst. Secretary, Board of Directors



LIST OF ATTACHMENTS TO MINUTES

Minutes  
Page

Parks Management Report .....2  
holiday décor proposal .....3